
Bulk actions

Description

Allows massive operations to be performed on the selected records. With that operation, updates can be made to any of the object parameters.

You can access this option through the "three points" icon from a few of the Soffid pages, like users list or accounts list.

1. First of all, you need to **select the records** that you want to update from the list, once you have selected them, you must choose the **bulk action** button on the **three points** icon.
2. Then Soffid display a popup where you can select one by one the attributes that will be updated.

The first dropdown list displays the attributes of the object, for instance, the user attributes.

The second dropdown list displays the operation to be performed on the selected attribute. The operation can be **change the value** or **clear the value**, and if it is necessary the new value.

The type of the third field will depend on the attribute type selected previously.

Image

The image shows a user management interface with a table of users and a detailed edit form for a selected user.

User Table:

<input type="checkbox"/>	User name ^v	Primary group ^v	Enabled ^v	Last Name ^v	First name ^v	Full name ^v	E-Mail ^v
<input checked="" type="checkbox"/>	admin	admingroup	Yes	Administrator	Soffid	Soffid Admi...	
<input checked="" type="checkbox"/>	aeinstein	franchises	Yes	Einstein	Albert	Albert Einst...	
<input checked="" type="checkbox"/>	ggalilei	suppliers	Yes	Galilei	Galileo	Galileo Gal...	ggalilei@co...
<input checked="" type="checkbox"/>	inewton	consultants	Yes	Newton	Isaac	Isaac Newton	inewton@p...

User Edit Form (Selected User: admin):

- Country:** AT: Austria
- Enabled:** No
- Middle name:** Dummy value

The interface includes a progress bar with three steps: "Select actions" (highlighted in orange), "Confirm actions", and "Finish". Navigation buttons for "Back" and "Next" are present.

3. Soffid shows a confirmation message with the number of records that will be updated. Finally, you can choose apply or come back. If you apply the changes, the attributes of the selected records will be updated

Image

SA

Select actions Confirm actions Finish

Country Change value AT: Austria

Enabled Change value Enabled
No

Country Clear values
Middle name Change value Middle name
Dummy value

4 change(s) are going to be applied to 4 objects

← Back ✓ Apply now

<input type="checkbox"/>	ncopernico	headquarters	Yes	Copérnico	Nicolás	Nicolás Co...
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view

co...

op...

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