# Printers

# Description

> Soffid lets administrator users manage system printers. A printer must always be attached to a host. A network attached printer is composed of a host (network print server) and a printer (printer queue).

Printers can be assigned to specific users or to user groups. The effective assignment can be done on session startup by using a Single Sign On client script. To do that, it is necessary to add a script on a Login entry point with type x-mazinger-script.

# Related objects

1. **Hosts**
2. **Users**
3. **Groups**

# Standard attributes

- **Name:** identifier name of the printer.
- **Description**: additional printer information.
- **Model:** printer model.
- **Server**: where the printer is hosted.
- **Restricted**: if checked, only users and groups of users assigned can be access to that, in another case any user could access to that printer.
- **Users**: assignment of printer queues to users.
- **Groups**: assignment of printer queues to groups

# Actions

# Printer query

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|---|---|
| **Query** | Allows you to query printers through different search systems, Quick, Basic and Advanced. |
| **Add or remove columns** | Allows you to show and hide columns in the table. |
| **Add new** | Allows you to create a new printer. You can choose that option on the hamburger menu or clicking the add button (+).<br>To add a new printer it will be mandatory to fill in the required fields |
| **Delete** | Allows you to remove one or more printers by selecting one or more records and next clicking the button with the subtraction symbol (-).<br>To perform that action, Soffid will ask you for confirmation, you could confirm or cancel the operation. |
| **Import** | Allows you to upload a CSV file with the printer list to add or update printers to Soffid.<br>First, you need to pick up a CSV file, that CSV has to contain a specific configuration. Then you need to check the content to be loaded, it is allowed to choose if you want or not to load a specific attribute. And finally, you need to select the mappings for each column of the CSV file to import the data correctly and to click the Import button. |
| **Download CSV file** | Allows you to download a csv file with the basic information of all printers. |

# Printer detail

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|---|---|
| **Add new** | Allows you to create a new printer. You can choose that option on the hamburger menu or clicking the add button (+).<br>To add a new printer it will be mandatory to fill in the required fields and apply changes. |
| **Delete** | Allows you to remove one printer. You can find that option by clicking on the hamburger icon.<br>To perform that action, Soffid will ask you for confirmation, you could confirm or cancel the operation. |
| **Undo** | Allows you to quit without applying any changes. |

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