

# Bulk actions

## Description

Allows massive operations to be performed on the selected records. With that operation, updates can be made to any of the object parameters.

You can access this option through the hamburger icon from a few of the components of the table type, like users list or accounts list.

1. First of all, you need to select the records that you want to update from the list, once you have selected them, you must choose the bulk action on the hamburger icon.
2. Then Soffid display a modal where you can select one by one the attributes that will be updated.

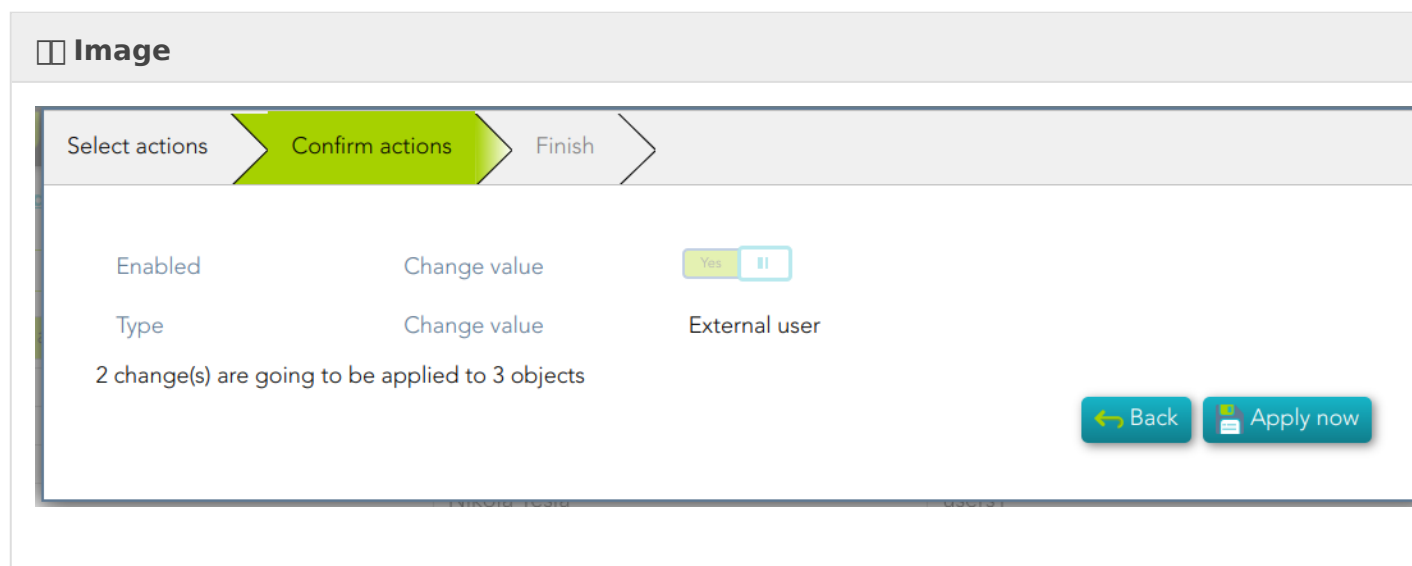
The first dropdown list displays the attributes of the object, for instance, the user attributes.

The second dropdown list displays the operation to be performed on the selected attribute. The operation can be change the value or clear the value, and if it is necessary the new value.

The type of the third field will depend on the attribute type selected previously.

The screenshot shows a modal window titled "Image" with a header bar containing a hamburger icon and the title. Below the header is a progress bar with three steps: "Select actions" (highlighted in green), "Confirm actions", and "Finish". The main content area contains three rows of form fields. The first row has a dropdown menu with "Enabled" selected, a "Change value" dropdown menu, and a "Yes" button. The second row has a dropdown menu with "Type" selected, a "Change value" dropdown menu, and a text input field with "External user" and a dropdown arrow. The third row has a dropdown menu with "- Select attribute -" selected. At the bottom right of the modal are "Back" and "Next" buttons. The modal is overlaid on a table with columns "main Card" and "users".

3. Soffid shows a confirmation message with the number of records that will be updated. Finally, you can choose apply or come back. If you apply the changes, the attributes of the selected records will be updated



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