Common actions

- Search Types
- Column Selector
- Download CSV file & Import
- Bulk actions
- Issue Actions

Search Types

Description

Throughout the Soffid you will be able to perform searches on the different objects that make up the application.

You will be able to search in the system by applying different ways of searching.

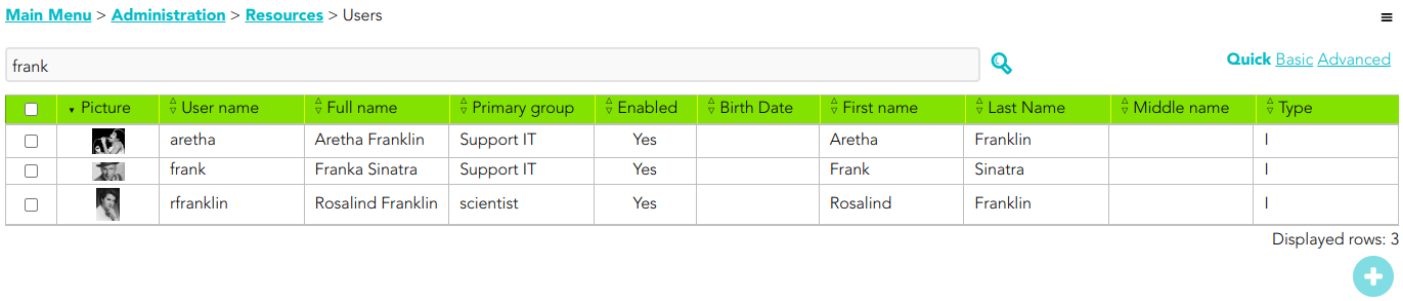
Quick

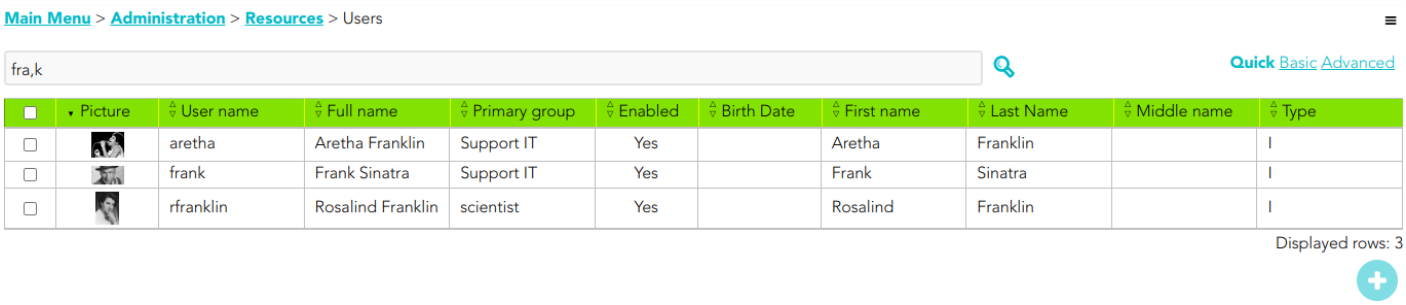
This option allows a quick search by fields that have been defined in the application metadata. You can find metadata configuration on Global Settings > Metadata

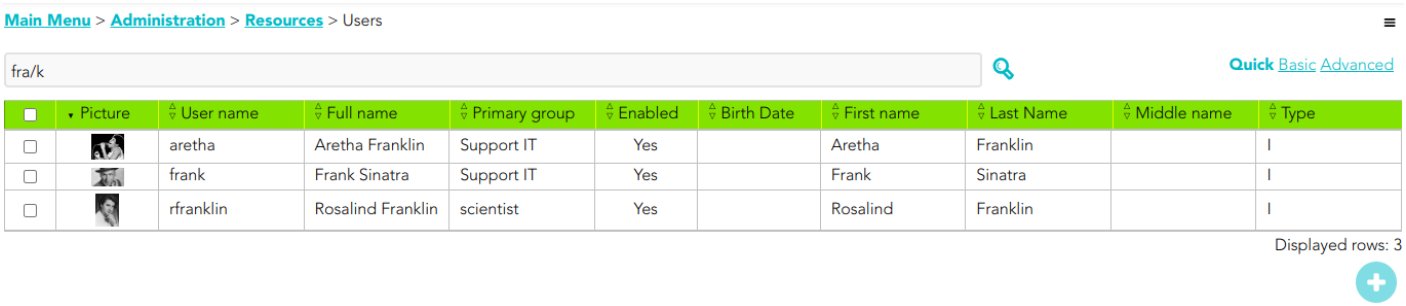
You only have to type in the field provided for this purpose and press enter or click on the magnifying glass, then Soffid will display the list with the objects that complain the criteria typed.

You can include some characters "," "." and "/" as word separators in the search text.

Example







Basic

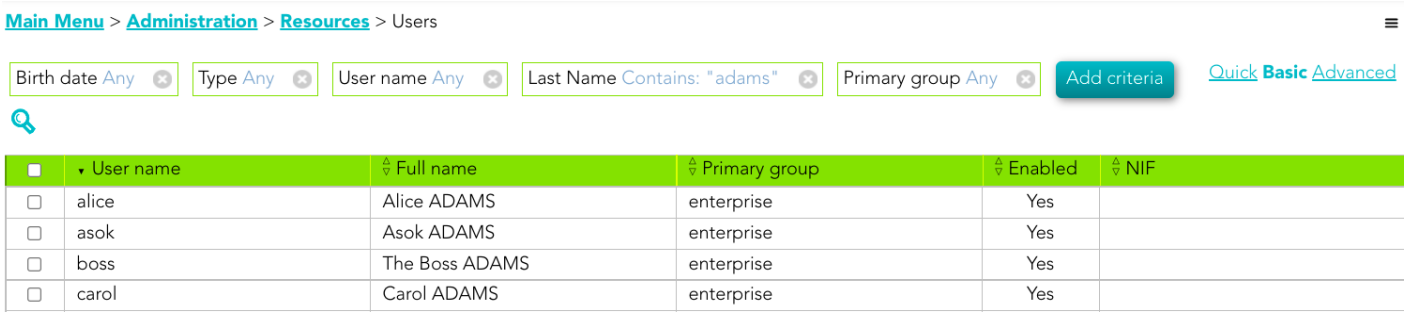
This is the default option. It provides some default search criteria and other criteria can be added from the add criteria option. These criteria will depend on the entity or object on which the search is being performed.

Remember, each criteria will be added to the previous ones. Each search criterion will have different search forms depending on the type of data in the particular field. For instance, a text field provides four different options to search, "Contains", "Start with", "End with" and "Equals", a date field provides the date "Since" and date "Until".

Soffid allows you to and criteria by clicking on the Add criteria button, then Soffid will display a list with all the criteria available and allows you to select to add a new one. To delete criteria you only have to click on the Equis icon (x) of the criteria you want to remove and automatically Soffid will remove the criteria and run the search without the removed criteria.

The criteria depend on the object list where you are working, so for instance the criteria are not the same for the user's list and the group's list.

Example



Advanced

This option allows an advanced search system using the **SCIM standard**. You can type the query to search the info using the SCIM standard.

> You can access to SCIM Book for more information

Example 1

Main Menu > Administration > Resources > Users

lastName co "adams" AND active eq true

Quick Basic **Advanced**

	User name	Full name	Primary group	Enabled	NIF
☐	alice	Alice ADAMS	enterprise	Yes	
☐	asok	Asok ADAMS	enterprise	Yes	
☐	boss	The Boss ADAMS	enterprise	Yes	
☐	carol	Carol ADAMS	enterprise	Yes	

Example 2

Main Menu > Administration > Resources > Users

attributes.manager co "fran"

Quick Basic **Advanced**

	User name	First name	Last Name	Primary group	Enabled	Manager
☐	hlamarr	Hedy	Lamarr	scientist	Yes	franks
☐	inewton	Isaac	Newton	scientist	Yes	frank
☐	janis	Janis	Joplin	Music	Yes	frank

Displayed rows: 3

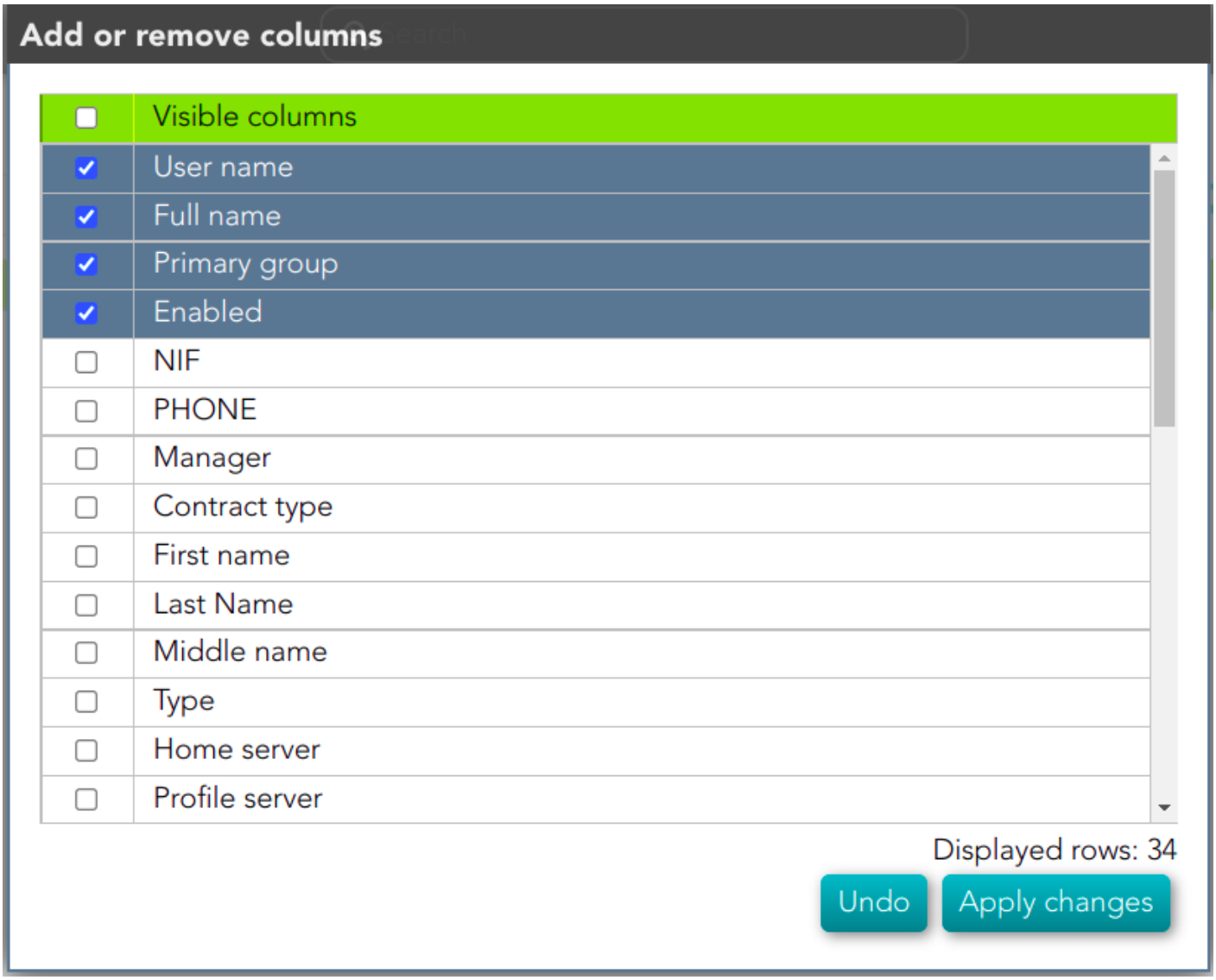
Column Selector

Description

Throughout the Soffid Console, we can find a large number of list-type components. These lists are used to display the corresponding objects data in each case, for instance users, accounts, ...

This component allows you to add or remove columns, but also allows you to sort by the name of the columns to display them in the list. Be in mind, the columns are the attributes of an object (an user, or an account...).
It is easy to use, once you click on the hamburger icon and the Add or remove columns option, Soffid will display a window with the available columns for the object, then just drag and drop them in the order you want and click on the Apply changes button. Once you Applu changes, Soffid will display the list with the attributes in the order you defined.

Example


Add or remove columns
Visible columns
User name
Full name
Primary group
Enabled
NIF
PHONE
Manager
Contract type
First name
Last Name
Middle name
Type
Home server
Profile server
Displayed rows: 34
Undo
Apply changes

Download CSV file & Import

Download CSV file

Soffid allows you to download all data objects displayed in tables in a CSV file.

You can access to **Download CSV file** option through the hamburger icon from most of the components of the table type.

Import

Soffid allows you to upload a CSV file with the data list to add, update or delete information to the data table. The operations that can be performed with the data import depend on the table on which the process is being performed.

You can access to **Import** option through the hamburger icon from most of the components of the table type.

To import data from a CSV file, first of all it will be to pick the file to import. Once the file has been selected, the data will be displayed to check contents. If the content is correct, then it is allowed to set up the mappings for each CSV file column, "Don't load" option is available. Finally it is allowed to perform the import process.

When the import process finishes, Soffid will show a message with the result of the process execution.

Bulk actions

Description

> Allows massive operations to be performed on the selected records. With that operation, updates can be made to any of the object parameters.

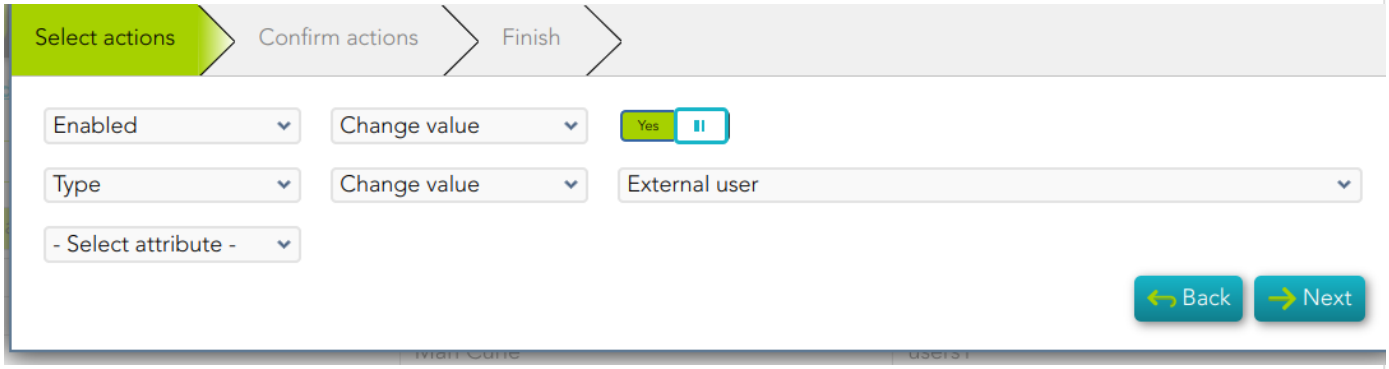
You can access this option through the hamburger icon from a few of the components of the table type, like users list or accounts list.

1. First of all, you need to select the records that you want to update from the list, once you have selected them, you must choose the bulk action on the hamburguer icon.

2. Then Soffid display a modal where you can select one by one the attributes that will be updated.

> The fist dropdown list displays the attributes of the object, for instance, the user attributes.
>
> The second dropdown list displays the operation to be performed on the selected attribute. The operation can be change the value or clear the value, and if it is neccesary the new value.
>
> The type of the third field will depend on the attribute type selected previously.

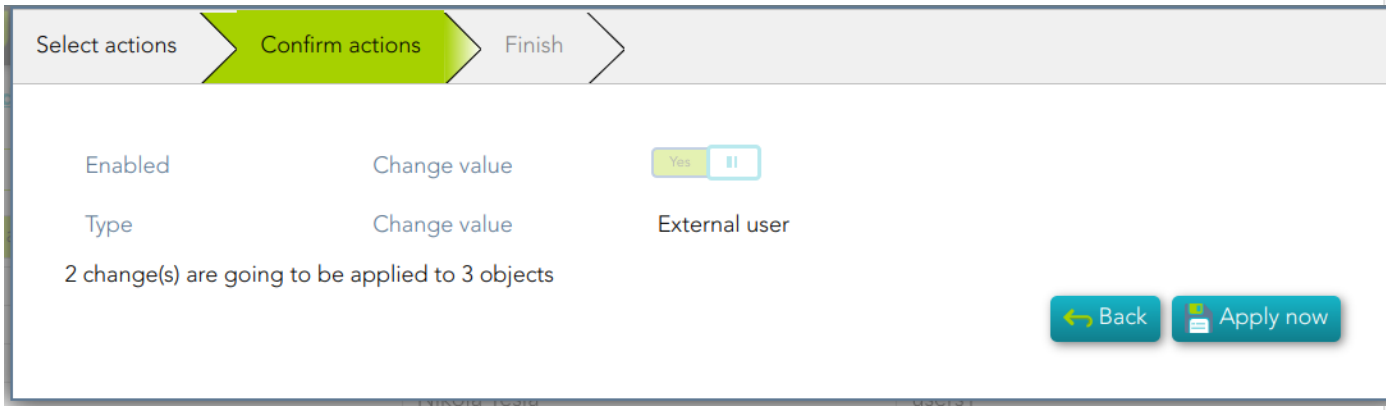
Image



3. Soffid shows a confirmation message with the number of records that will be updated. Finally, you can choose apply or come back. If you apply the changes, the attributes of the seleccted

records will be updated

Image



Issue Actions

Actions

Issues query action

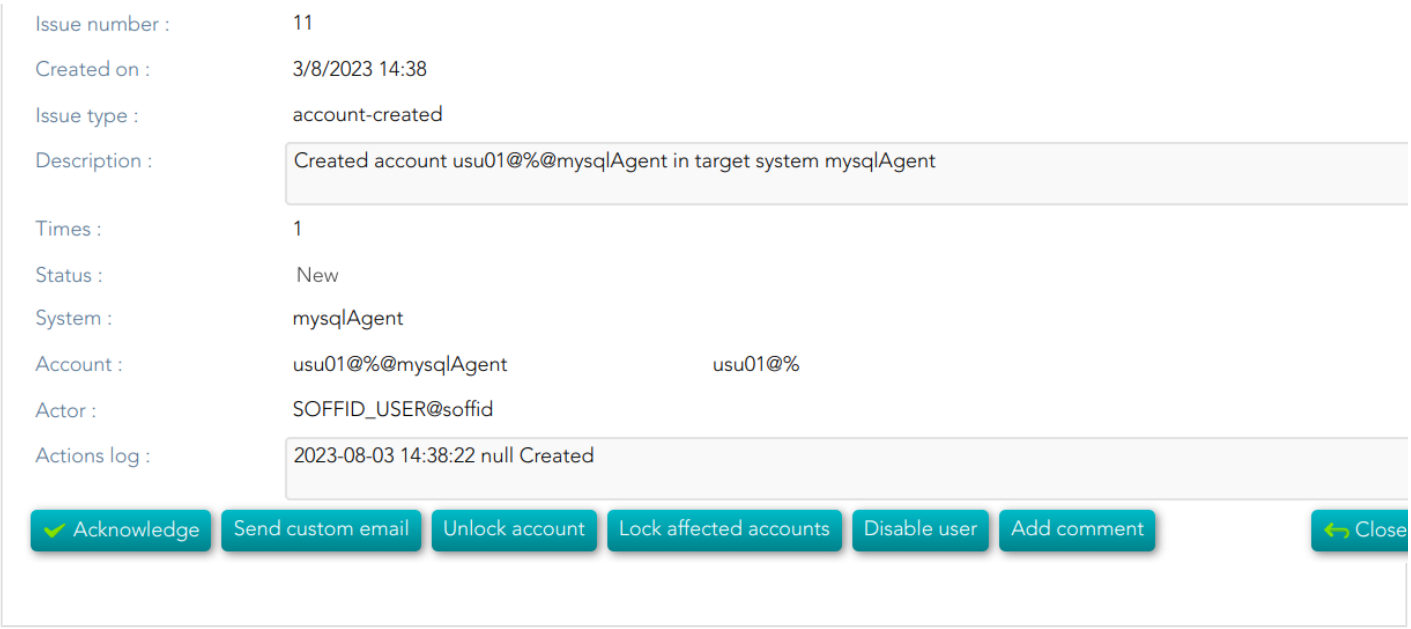
Download CSV file	Allows you to download a CSV file with the issue data.
Add or remove columns	Allows you to show and hide columns in the table. You can also set the order in which the columns will be displayed. The selected columns and order will be saved for the next time Soffid displays the page.

Issue detail

Close	Allows you to quit without applying any changes.
Acknowledge	Allows you to check as Acknowledged
Solve issue	Allows you to mark as solved the issue.
Send custom email	Allows you to send a custom email to one recipient.
Add Comments	Allows you to add comments to the Action logs.

account-created

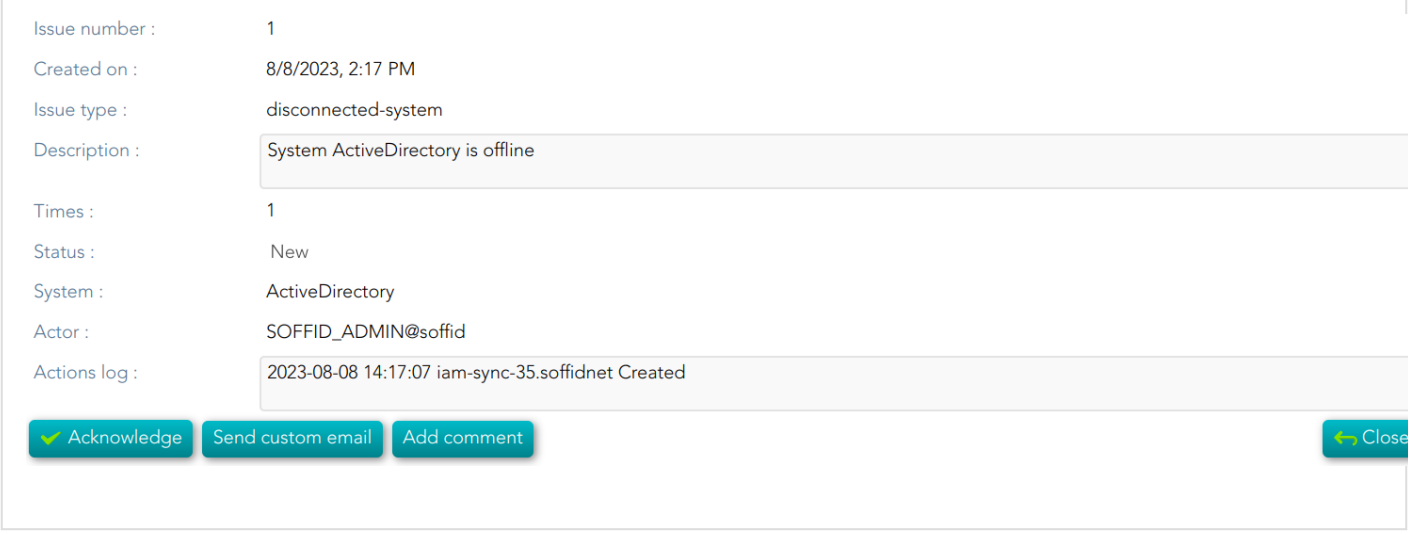
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.

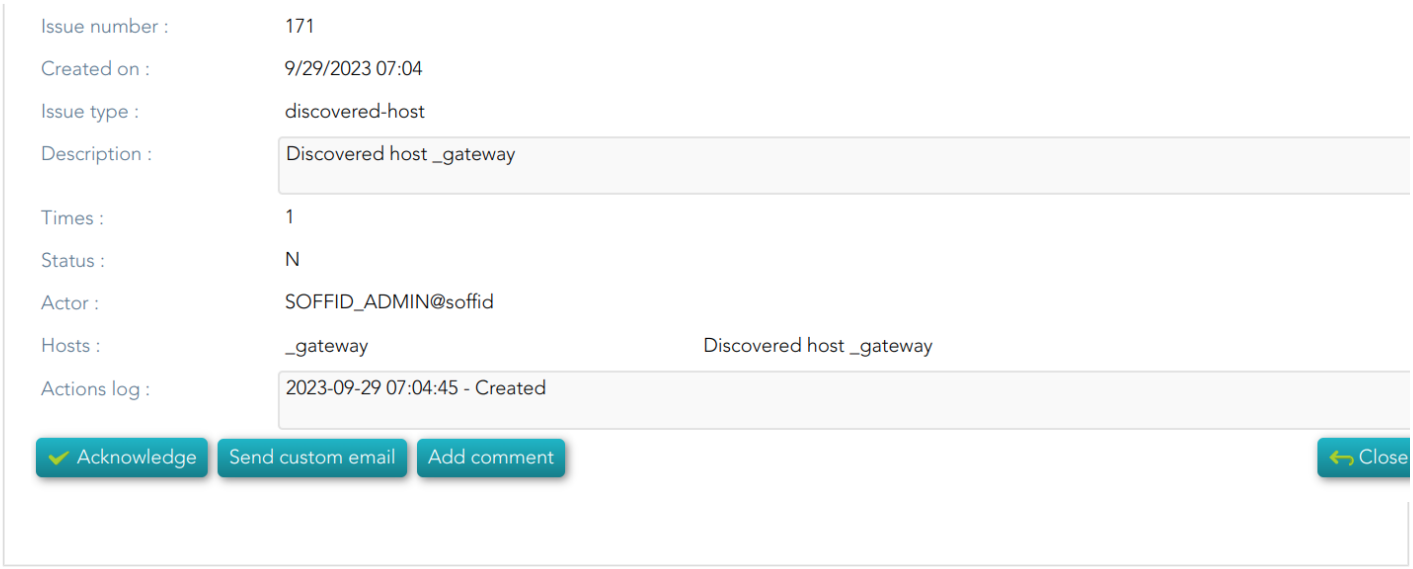
disconnected-system

Image



discovered-host

Image



discovered-system

Image

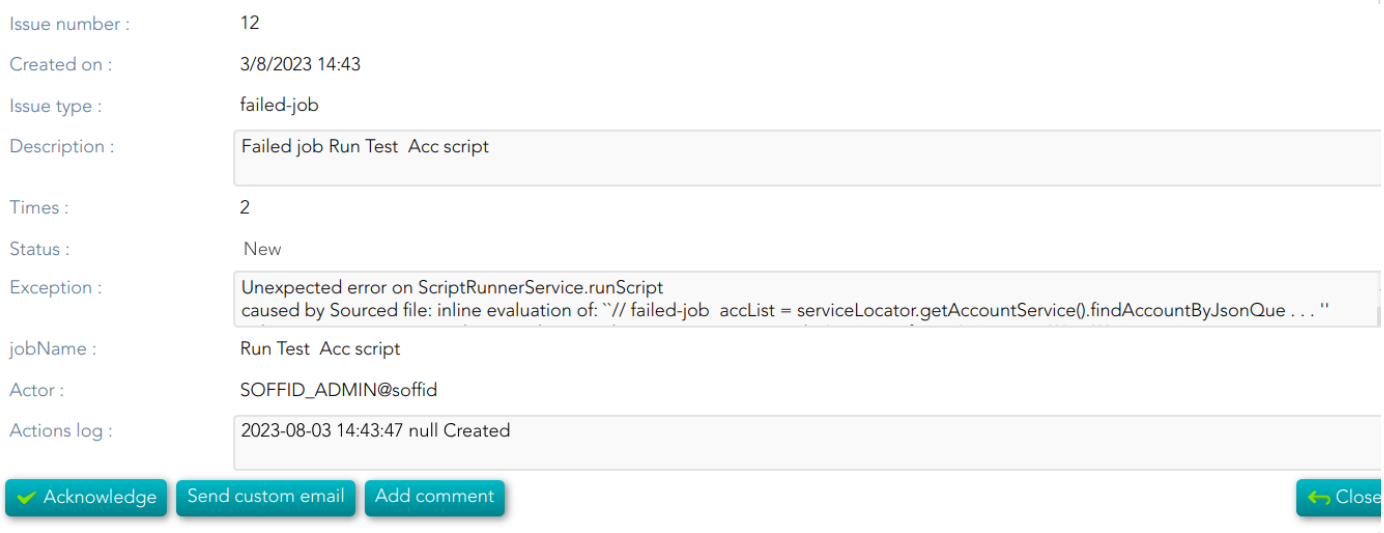
duplicated-user

Image

Mege users	If you click this option, Soffid will allow you to merge the identities by selecting the data of each of them. **Image**

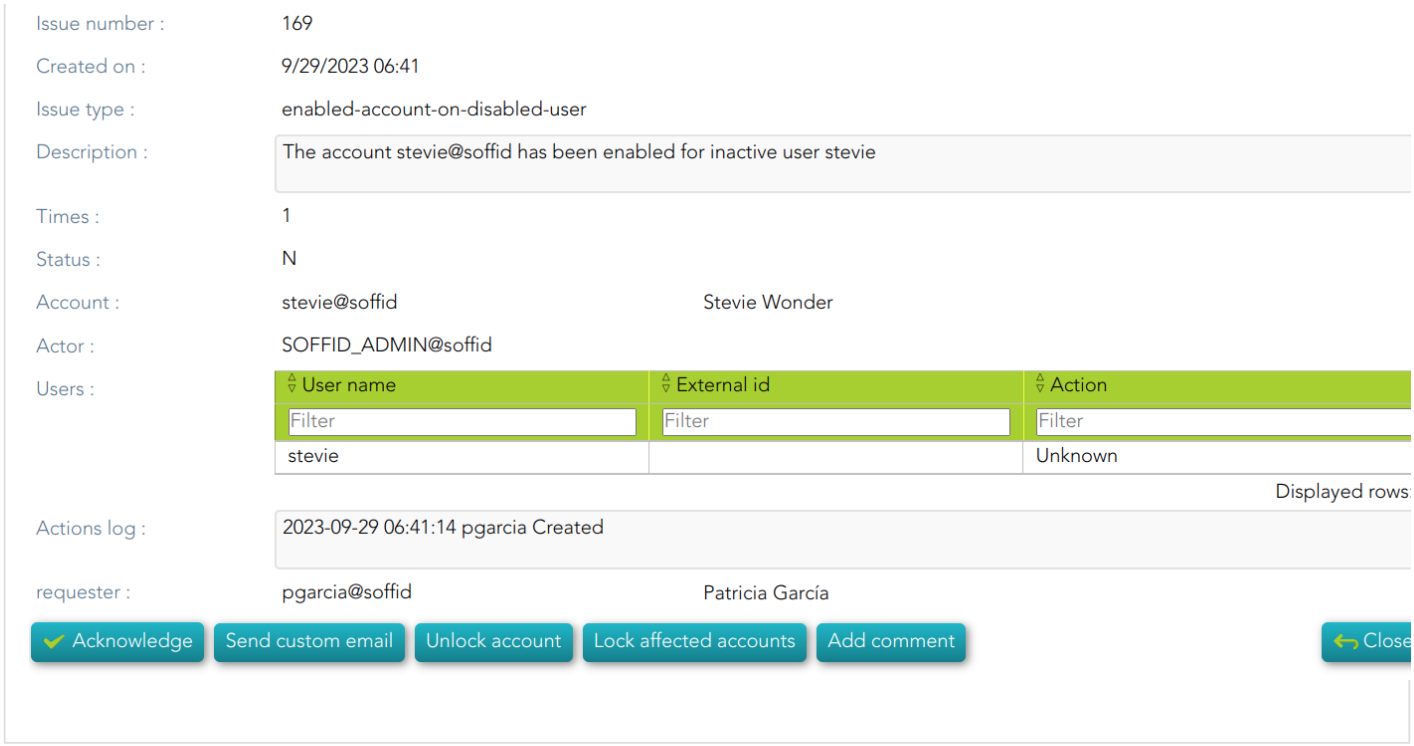
failed-job

Image



enabled-account-on-disabled-user

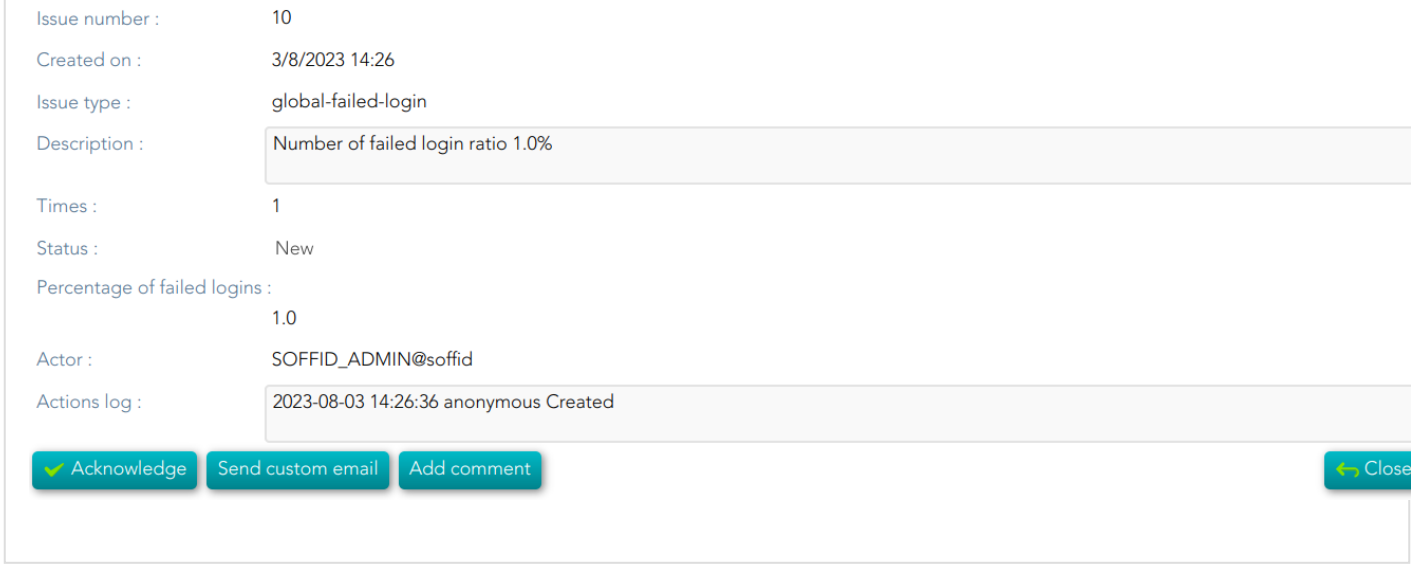
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.

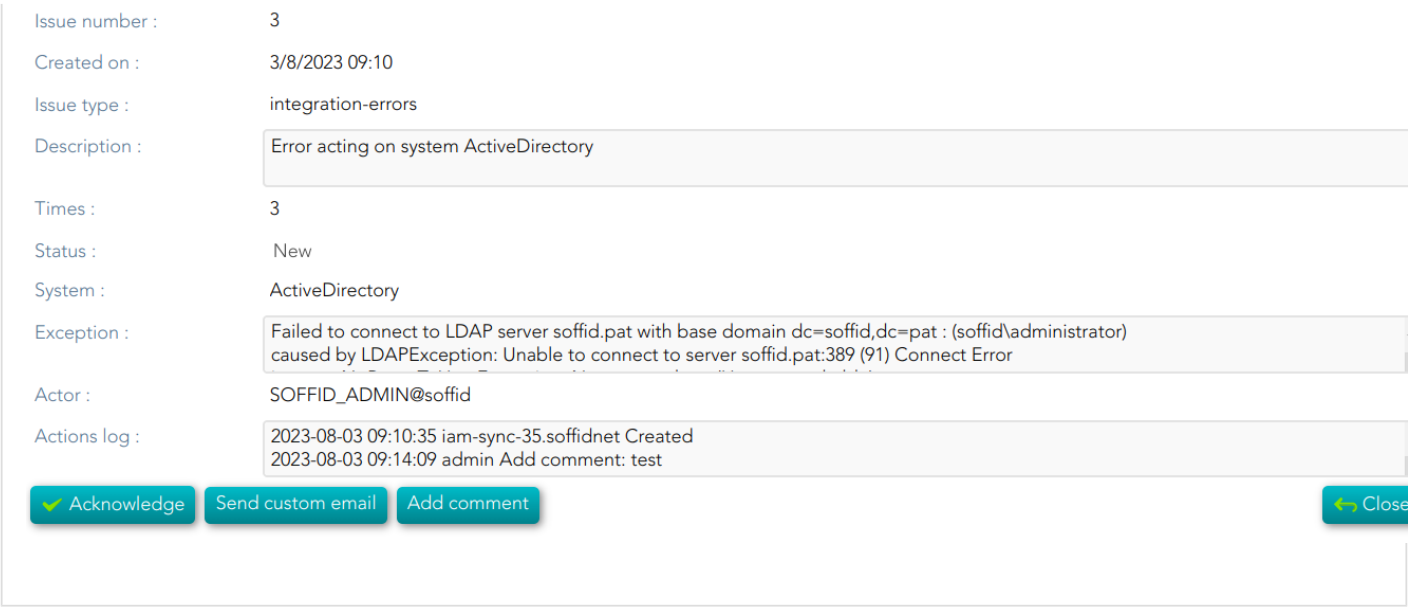
global-failed-login

Image



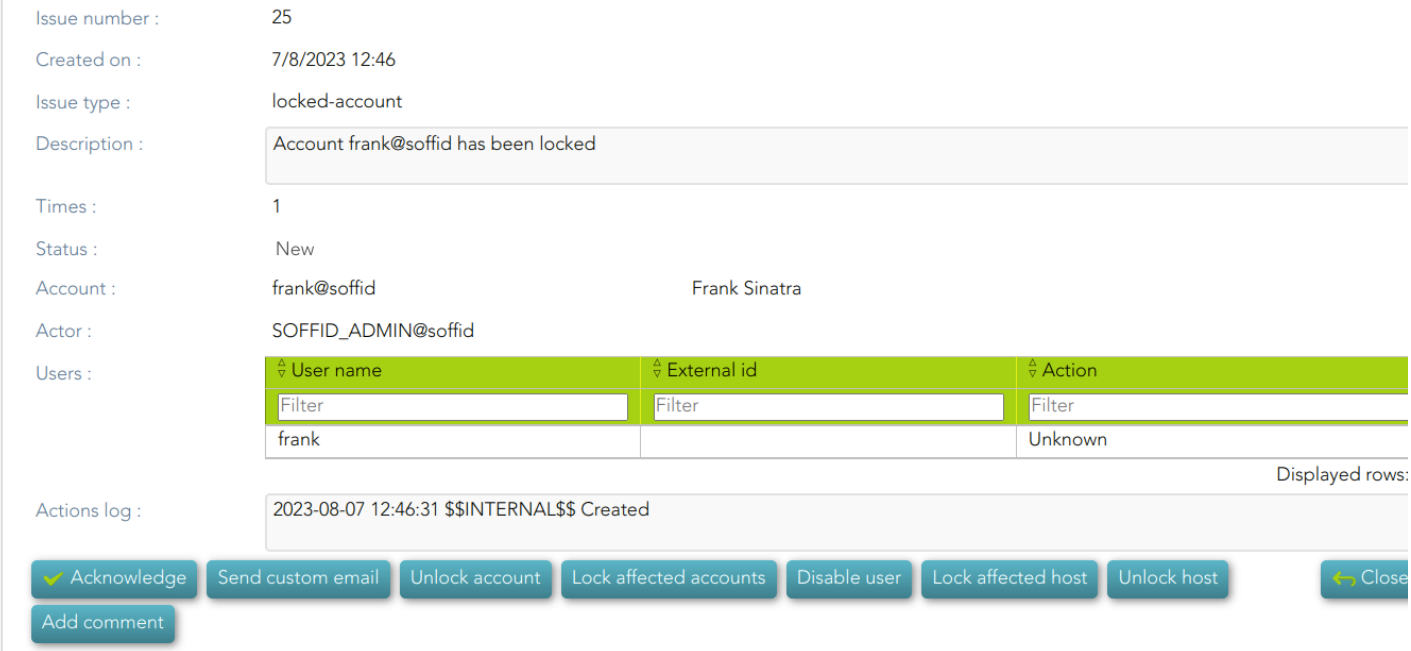
integration-errors

Image



locked-account

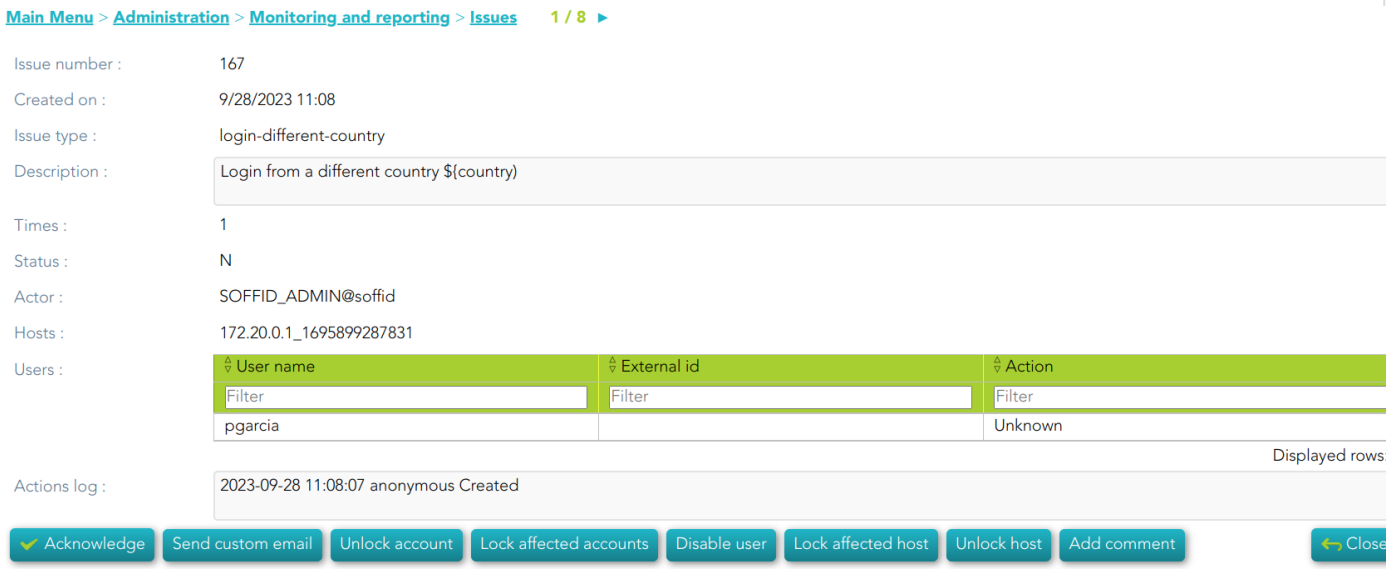
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

login-different-country

Image



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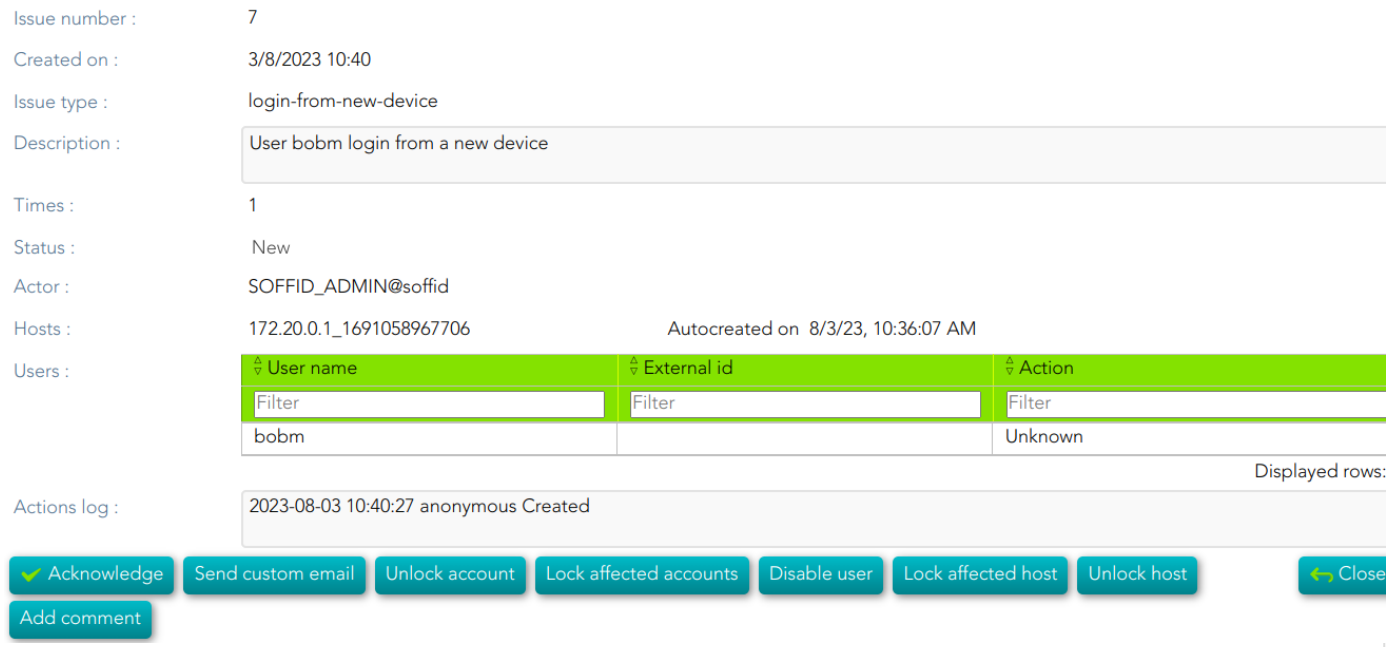
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

login-from-new-device

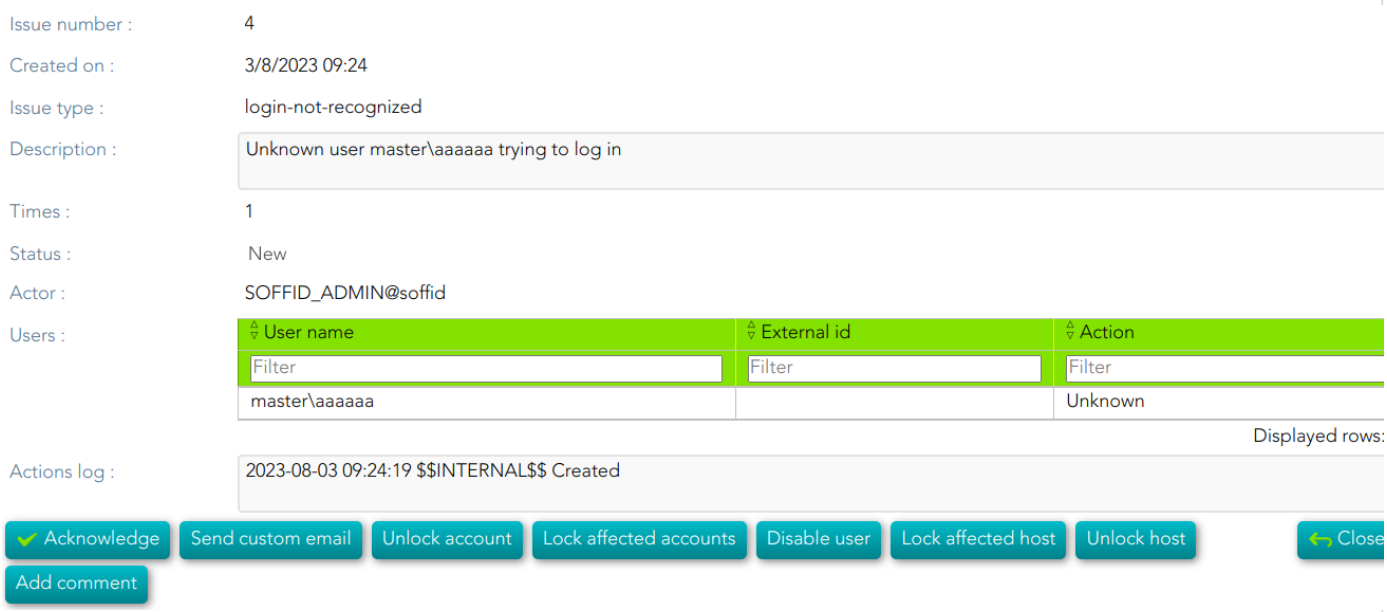
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

login-not-recognized

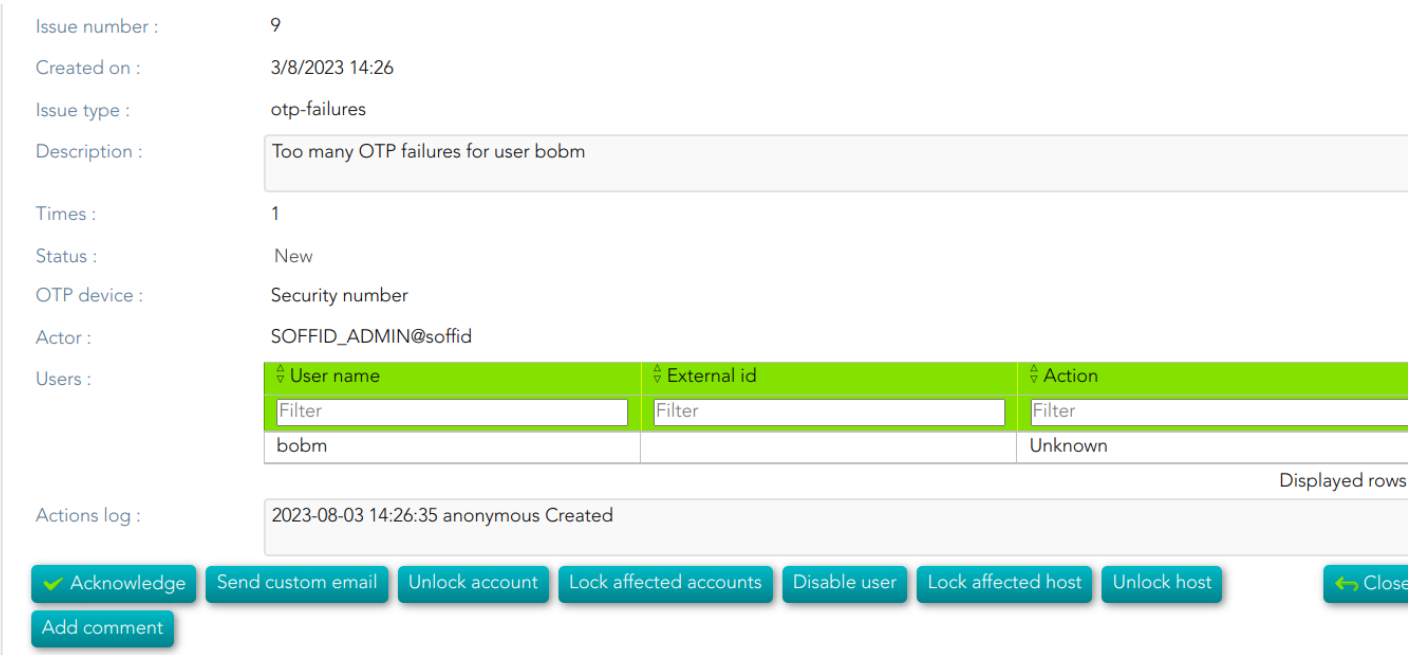
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

otp-failures

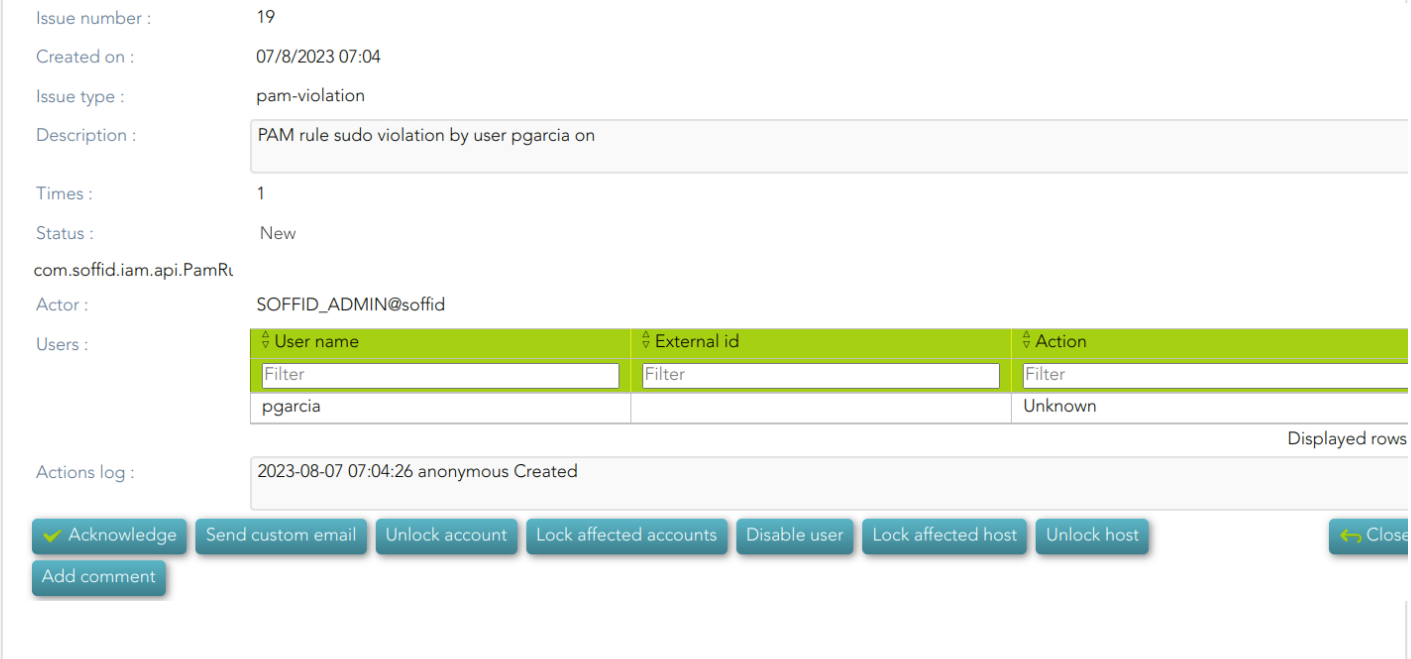
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

pam-violation

Image



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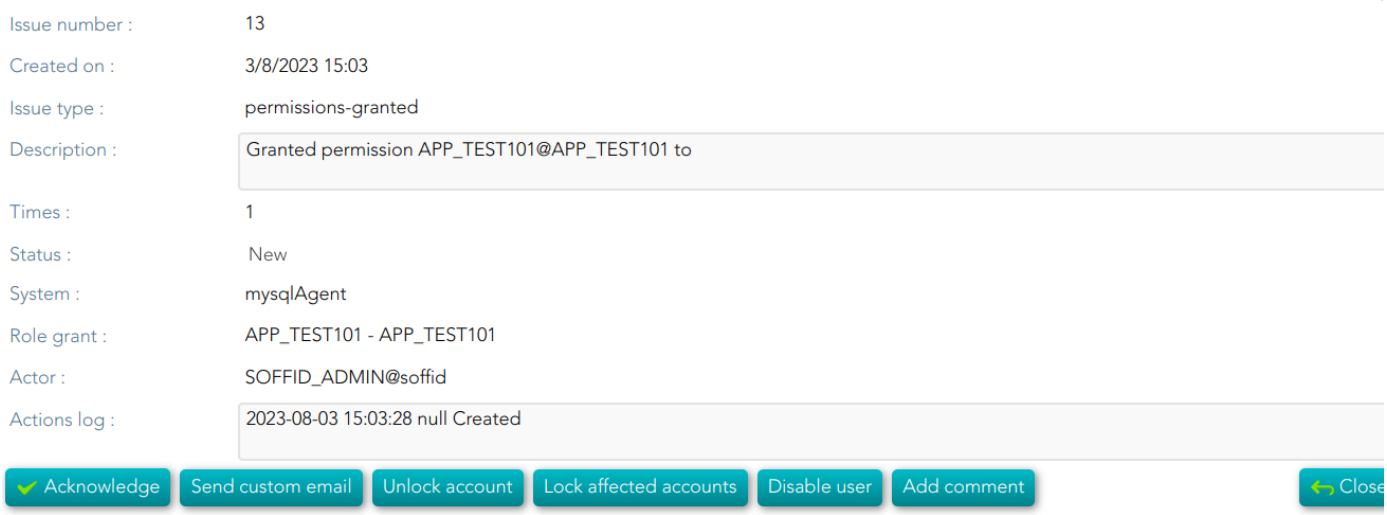
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

password-changed

Image

permissions-granted

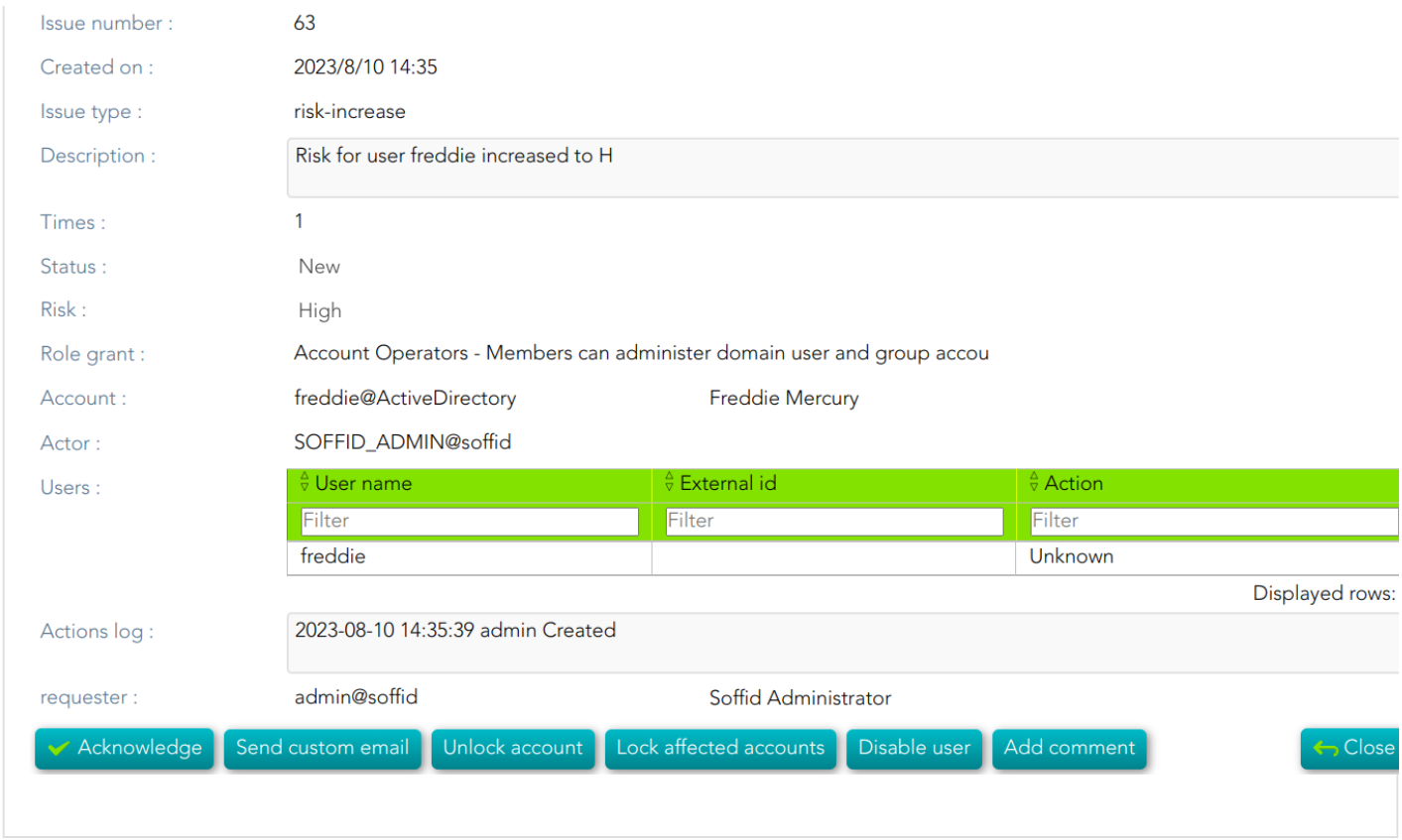
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.

risk-increase

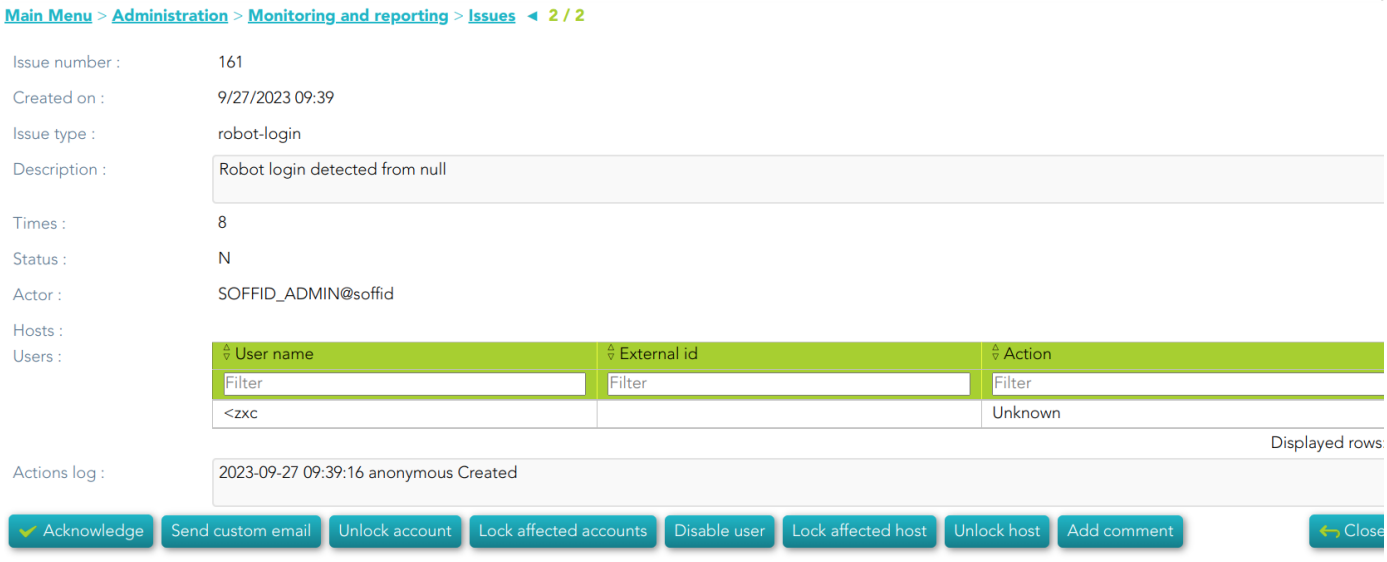
Image



Unlock account	If you click this option, Soffil will unlock the account.
Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.

robot-login

Image

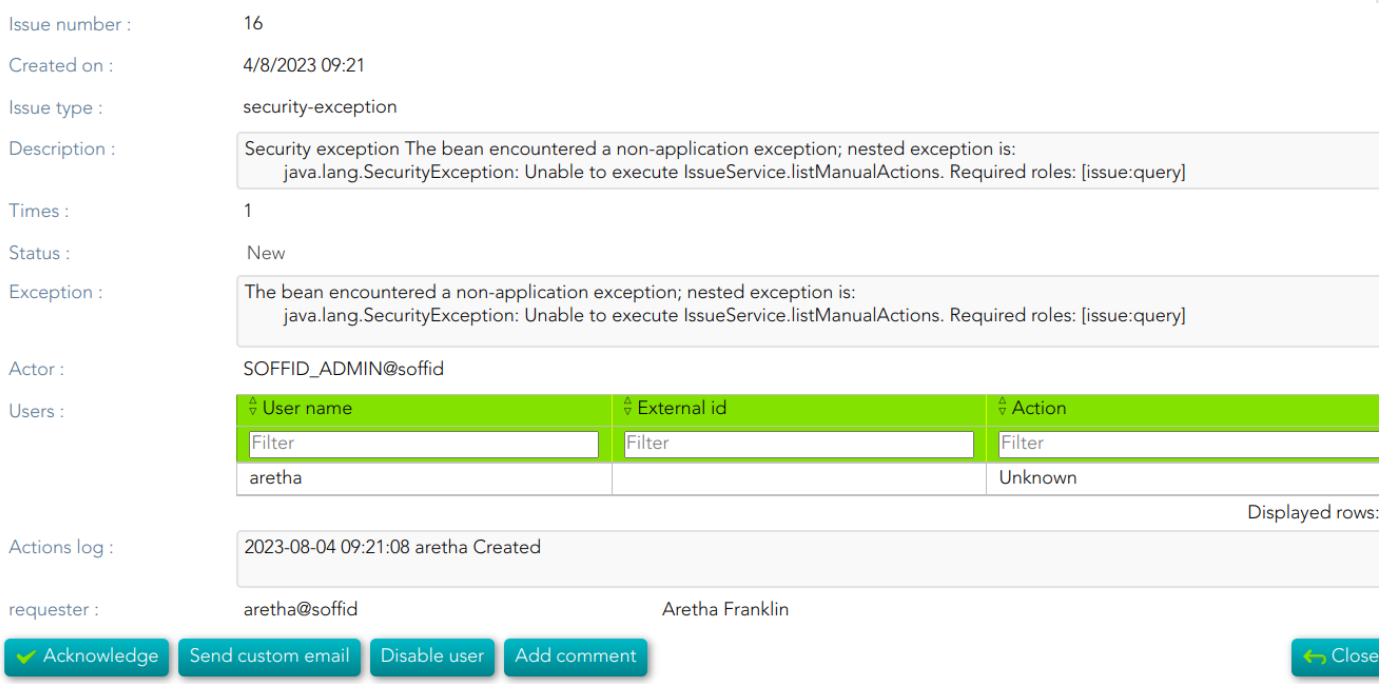


Unlock account	If you click this option, Soffil will unlock the account.

Look affected accounts	If you click this option, Soffil will lock affected accounts.
Disable user	If you click this option, Soffid will disable the user.
Lock affected host	If you click this option, Soffid will lock the affected host.
Unlock host	If you click this option, Soffid will unlock the host.

security-exception

Image



Disable user	If you click this option, Soffid will disable the user.