Introduction to Reporting

What is Reporting?

It is the process responsible for collecting data and presenting it in a readable format. These reports can be used to know the status of the applications, to solve possible errors with the data and also to make decisions.

> Reporting is an add-on provided by Soffid that offers an easy way to generate reports based on Soffid data model.

In order to manage reports, three authorization levels are allowed:

1. **Permission to access report screen**: allows the user to execute the explicitly granted reports.
2. **Permission to schedule reports**: allows the user to schedule the execution and delivery of periodic reports.
3. **Permission to admin reports**: allows the user to upload or remove reports.

> Soffid provides a Report add-on that allows you to define new reports based on Soffid data model. For more infomation about the data model you can visit the data model documentation.

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