

Reports

- Reports definitions
- Scheduled reports
- Executed reports

Reports definitions

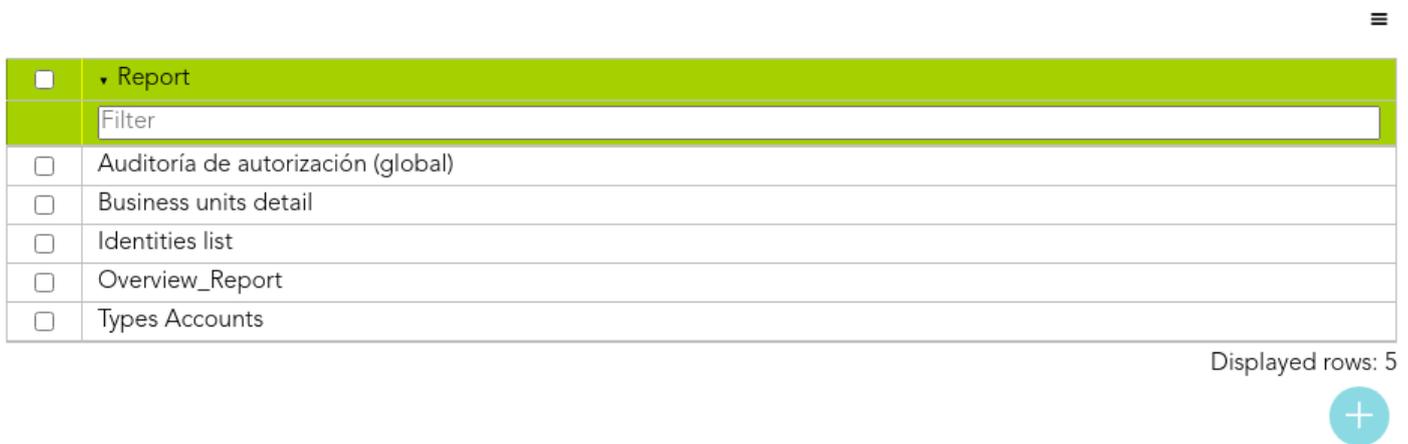
Description

At the report definitions tab you can add new reports to Soffid Console, and manage the the existing ones.

You can create your own reports, you can visit the [How to customize Reporting page](#), or download then from the [Standard reports library page](#).

Screen overview

[Executed reports](#) [Scheduled reports](#) [Report definitions](#)



The screenshot shows a web interface for report definitions. At the top, there are three tabs: 'Executed reports', 'Scheduled reports', and 'Report definitions', with the last one being active. Below the tabs is a table with a header row containing a square icon and the text 'Report'. Below the header is a search bar with the placeholder text 'Filter'. The table contains five rows of reports, each with a checkbox and a label: 'Auditoría de autorización (global)', 'Business units detail', 'Identities list', 'Overview_Report', and 'Types Accounts'. In the bottom right corner of the table area, it says 'Displayed rows: 5' and there is a blue circular button with a white plus sign.

<input type="checkbox"/>	Report
	Filter
<input type="checkbox"/>	Auditoría de autorización (global)
<input type="checkbox"/>	Business units detail
<input type="checkbox"/>	Identities list
<input type="checkbox"/>	Overview_Report
<input type="checkbox"/>	Types Accounts

Displayed rows: 5

Actions

Download iReport component

Allows you to download the ireport-addon.jar. That add-on will be customized and added to the iReport designer to design your owns reports. You can visit the [How to start Reporting in Soffid page](#).

<p>Upload</p>	<p>Allows you to upload a designed report with iReport tool. You can upload default jasper files or customized jasper files as well.</p> <p>First of all, you need to click the Upload option by clicking in the hamburguer icon. Then Soffid will display a window to pick up the new report (a .jasper file).</p>
<p>Add</p>	<p>Allows you to upload a designed report with iReport tool. You can upload default jasper files or customized jasper files as well.</p> <p>First of all, you need to click the add button (+). Then Soffid will display a window to pick up the new report (a .jasper file).</p>
<p>Delete</p>	<p>Allows you to delete one or more defined reports. To delete reports, first select the reports, then click on the subtract button (-) and finally Soffid will ask you to confirm or cancel the operation.</p>
<p>Update report</p>	<p>By clicling on a report, Soffid will display the report configuration. You could update and customize the report configuration.</p>

You can download the **iReport** designer from [sourceforge](#).

Scheduled reports

Description

At the schedule reports tab you can schedule or run the report. The report must be defined in the report definition tab.

First of all, you need to select the report you want to execute. Once the report was selected, then you will need to fill in the parameters if they are required. And finally, you can execute the report right now, or shedule the report execution. If you schedule the execution, you would config a Access control list. At this list you would define the users, groups or roles

Screen overview

The screenshot shows the 'Execute a new report' interface. At the top, there is a dark grey header with the text 'Execute a new report' and a search icon. Below the header is a progress bar with four steps: 'Select a report to execute' (highlighted in green), 'Enter report parameters', 'Schedule report execution', and 'Finish'. Below the progress bar is a list of reports under the heading 'Report'. The list has a search filter and contains the following items: 'Auditoría de autorización (global)', 'Business units detail', 'Identities list', 'Orphan accounts v2', 'Password Policies v2', 'Types Accounts', and 'Workflow metrics'. At the bottom right of the list, it says 'Displayed rows: 7' and there are two buttons: 'Undo' and 'Next'.

Report
Auditoría de autorización (global)
Business units detail
Identities list
Orphan accounts v2
Password Policies v2
Types Accounts
Workflow metrics

Execute a new report

Select a report to execute > Enter report parameters > **Schedule report execution** > Finish

Execute now
 Schedule execution

Schedule name: : Password Policies v2
 Month : *
 Day : *
 Hour : 0
 Minute : 0
 Day of week : *

[Undo](#) [Finish](#)

Execute a new report

Schedule execution

Schedule name: : Password Policies v2sdsds
 Month : *
 Day : *
 Hour : 0
 Minute : 0
 Day of week : *

Access Control List

<input type="checkbox"/>	Object type	Name
	Filter	Filter

Displayed rows: 0

[Undo](#) [Finish](#)

Standard attributes

- **Schedule name:** identified name.
- **Month:** number of the month (1-12) when the task will be performed.
- **Day:** number of the day (1-31) when the task will be performed.
- **Hour:** hour (0-23) when the task will be performed.
- **Minute:** minute (0-59) when the task will be performed.
- **Day of week:** number of the day (0-7 where 0 means Sunday) of the week when the task will be performed.
- **Access Control List:** to prevent unauthorized usage. Will be granted to users, groups or roles.

For each value of month, day, hour, minute, or day of the week:

- * means any month, day, hour, minute, or day of the week. e.g. */5 to schedule every five minutes.
- A single number specifies that unit value: 3
- Some comma separated numbers: 1,3,5,7
- A range of values: 1-5

Actions

<p>Add</p>	<p>Allows you to shedule or execute a report. First of all, you need to click the add button (+). Then Soffid will display a window to pick up the report. Then you need to select the report you want to execute or schedule and click Next button. At the Enter report parameter, you could fill in the required parameter, and click the Next button. Alt the Schedule report execution, you could choose to execute the report right now, or to schedule the execution, to do that, you need to fill in the parameters, and the click the Finish button.</p>
<p>Delete</p>	<p>Allows you to delete one or more scheduled reports. To delete reports, first select the reports, then click on the subtract button (-), and finally Soffid will ask you to confirm or cancel the operation.</p>
<p>Edit</p>	<p>By clicling on a report, Soffid will display the report sheduled configuration. You could update and customize the sheduled configuration.</p>

Executed reports

Description

At the Executed reports tab, Soffid displays all the reports previously executed. Soffid displays a list with the report name and the execution date.

In addition, you could download the reports previously executed in XML, HTML, CSV or XLS format.

Soffid allows you to define a parameter to establish the maximum number of days to keep generated reports in Soffid. To do that, you can add the parameter

soffid.addon.report.expire at the [Soffid parameters page](#) and indicate the maximum number of days.

Screen overview

[Executed reports](#) [Scheduled reports](#) [Report definitions](#)

<input type="checkbox"/> Report	Date
Filter	Filter
<input checked="" type="checkbox"/> Identities list XML HTML CSV XLS	3/19/22 20:21
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/18/22 09:51
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/17/22 09:51
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/17/22 07:31
<input type="checkbox"/> Auditoría de autorización (global) XML HTML CSV XLS	3/17/22 07:03
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/17/22 07:03
<input type="checkbox"/> Workflow metrics XML HTML CSV XLS	3/17/22 07:03
<input type="checkbox"/> Types Accounts XML HTML CSV XLS	3/16/22 12:01
<input type="checkbox"/> Auditoría de autorización (global) XML HTML CSV XLS	3/16/22 06:59
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/16/22 06:59
<input type="checkbox"/> Workflow metrics XML HTML CSV XLS	3/16/22 06:59
<input type="checkbox"/> Types Accounts XML HTML CSV XLS	3/15/22 12:01
<input type="checkbox"/> Password Policies v2 XML HTML CSV XLS	3/15/22 11:14
<input type="checkbox"/> Identities list XML HTML CSV XLS	3/15/22 07:01
<input type="checkbox"/> Workflow metrics XML HTML CSV XLS	3/15/22 07:01
<input type="checkbox"/> Types Accounts XML HTML CSV XLS	3/14/22 12:00
<input type="checkbox"/> Password Policies v2 XML HTML CSV XLS	3/14/22 10:38

Actions

Schedule report execution	Allows you to run or schedule the execution of a report. First, you need to click on the add button (+), then Soffid displays a wizard in which you must select the report you want to execute or to schedule. Once the report is selected, you must click the Next button. Then you can fill in the filter parameters and click the Next button. Then, you need to select if you want to execute now, or if you want to schedule execution, if you select the second one, you could customize the execution and you could define the access control list. Finally you need to click on the Finish button, and the report will be executed or scheduled depending on your previous selection.
Delete	Allows you to delete one or more executed reports. To delete executed reports, first select the reports, then click on the subtract button (-) and finally Soffid will ask you to confirm or cancel the operation.