Password Manager Getting started

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- Introduction
- How to Install Password Manager?
- How to Configure Password Manager?
- How to use Password Manager?

Introduction

What is Password Manager (PM)?

Soffid Password Manager is a service that helps you to store, organize, and manage passwords securely.

Using Soffid Password Manager can significantly improve security by encouraging the use of complex, unique passwords for each account, reducing the risk of password reuse, and simplifying the process of managing multiple passwords.

Overall, Soffid password manager provides a convenient and secure solution for managing passwords, helping you to protect your accounts from unauthorized access while simplifying the login process.

Password Manager benefits

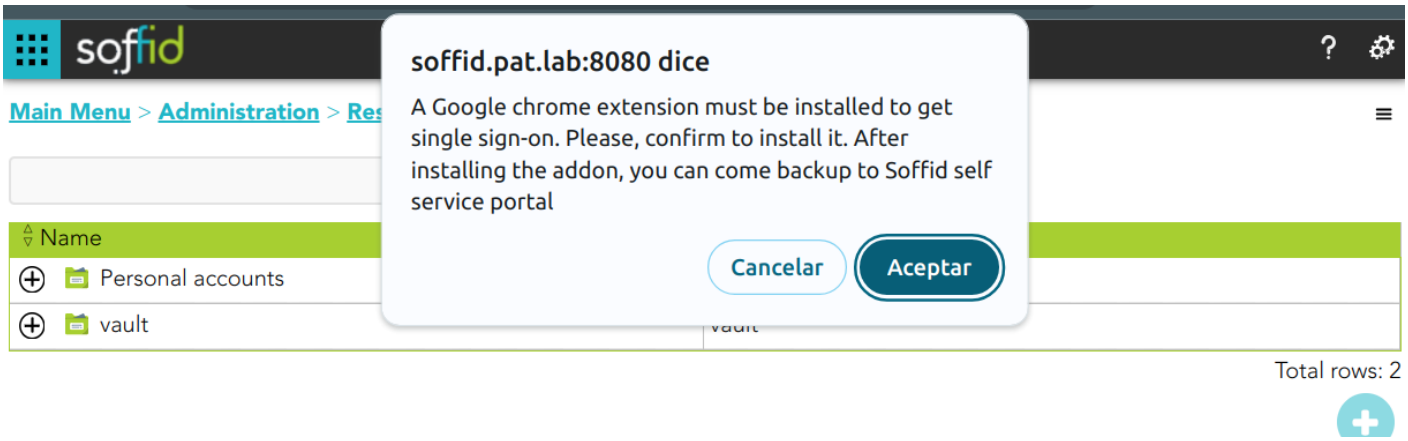
Soffid Password Managers offers several benefits for both individual users and organizations. Some of those benefits are the following:

- **Enhanced Security**: Soffid Password Manager encourages the use of complex, unique passwords for each account. This reduces the risk of unauthorized access through password guessing or brute-force attacks.
- **Convenience**: Soffid Password Manager simplifies the process of managing multiple passwords. You don't need to memorize numerous passwords or write them down insecurely.
- **Cross-Device Syncing**: Soffid Password Manager allows you to access your passwords from anywhere, on any device. This flexibility is particularly useful in today's multi-device environment where people use computers, smartphones, and tablets interchangeably.
- **Password Generation**: Soffid Password Manager can generate strong, random passwords for you, ensuring that each password is unique and difficult to guess.

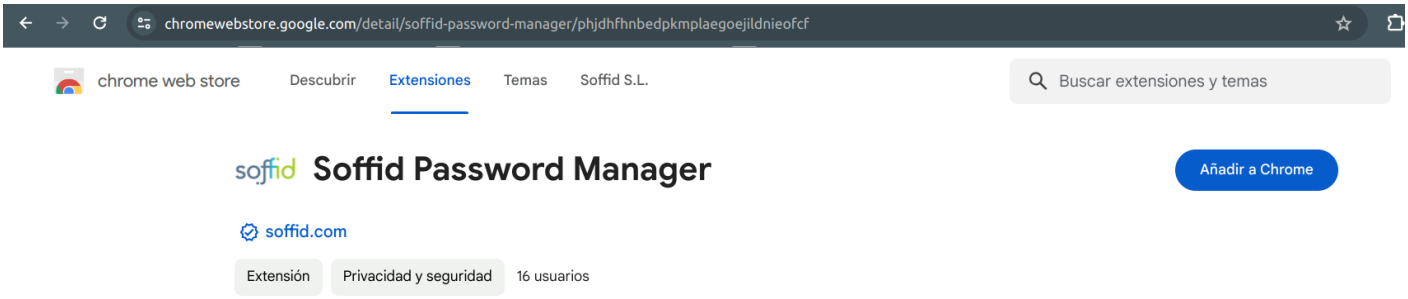
How to Install Password Manager?

Step-by-Step

1. The first time you access your Password Vault, Soffid will ask you to install the **Soffid Password Manager extension**. This extensión is available for Chrome, Firefox, Edge, and Safari.



2. Next, you must add the extension to your browser.

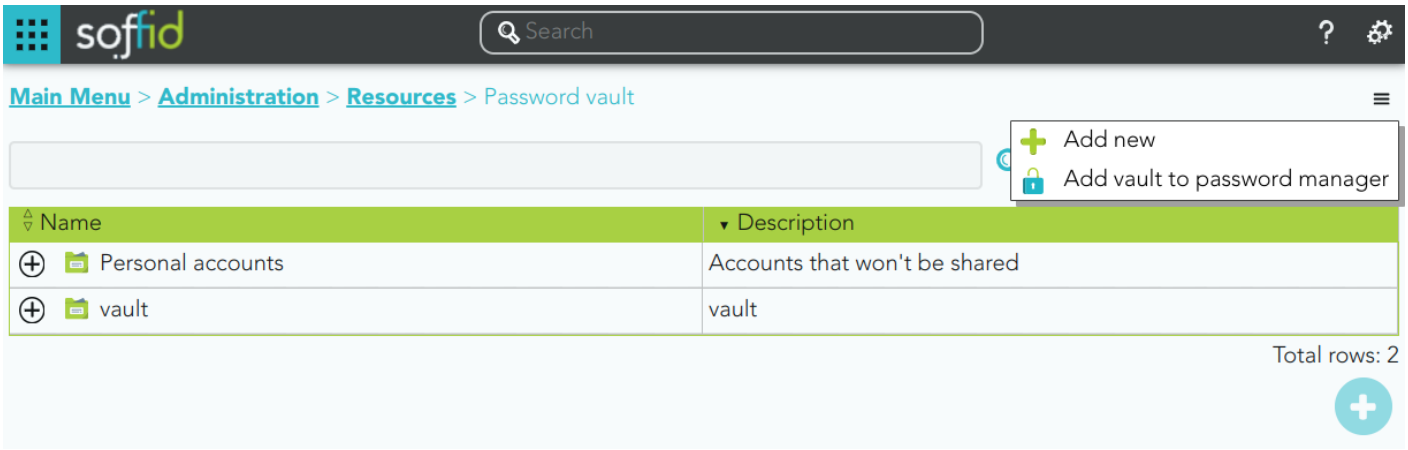


The **Soffid Password Manager extension** will be installed in your browser and you can begin to use it.

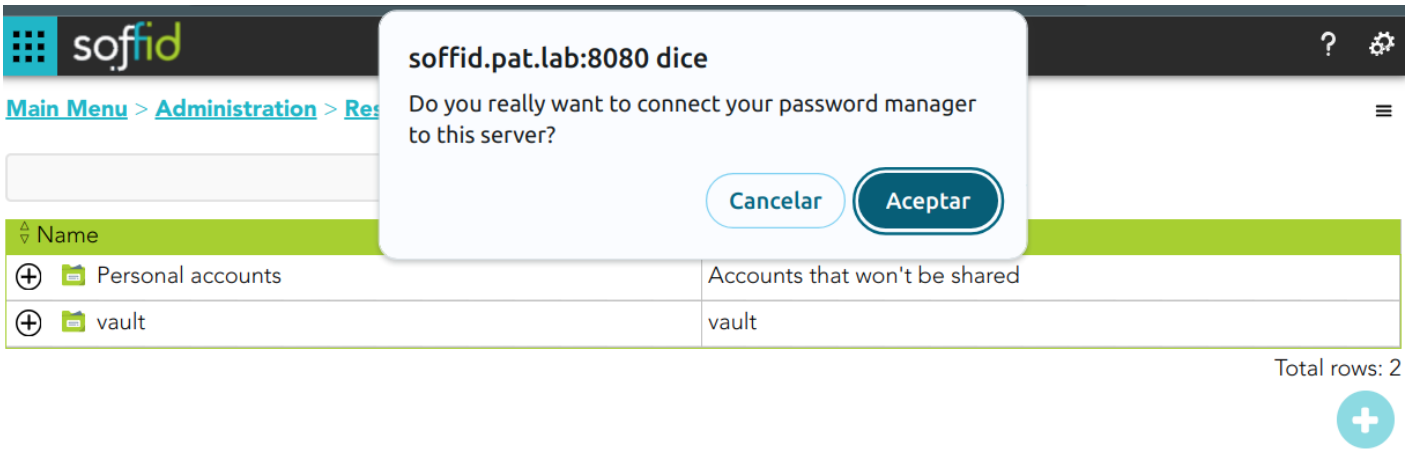
How to Configure Password Manager?

Step-by-Step

1. To use the Soffid Password Manager, you have to Add your Vault to the Password Manager:



2. Then Soffid will ask you to confirm this action:

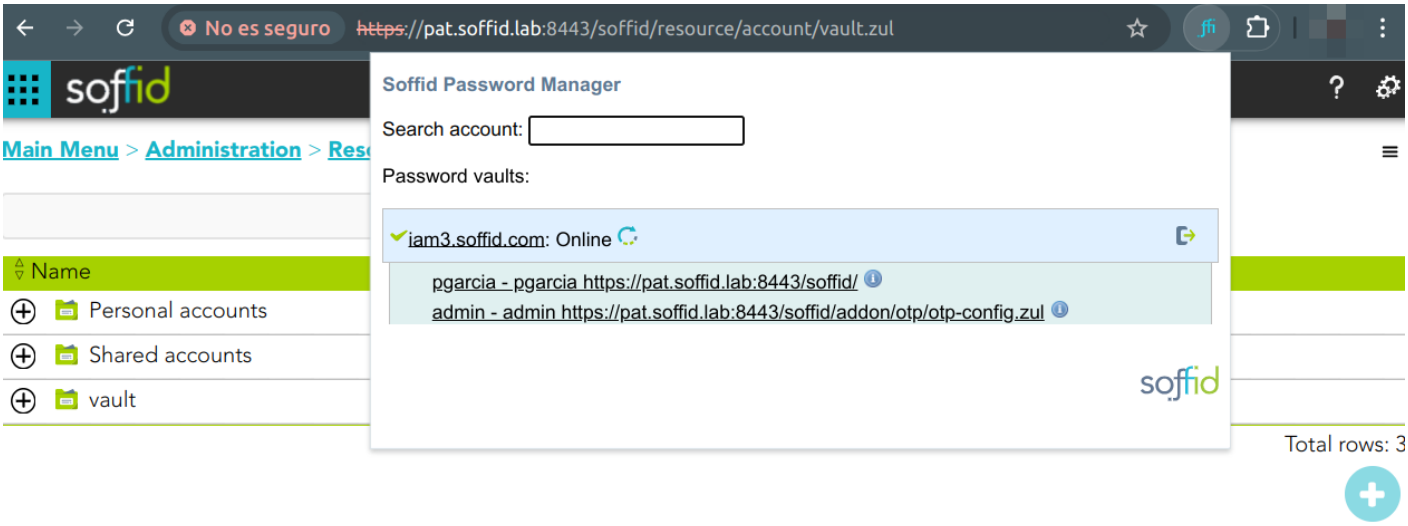


> Note, if you are using **Soffid ESSO**, the Password Manager will connect automatically

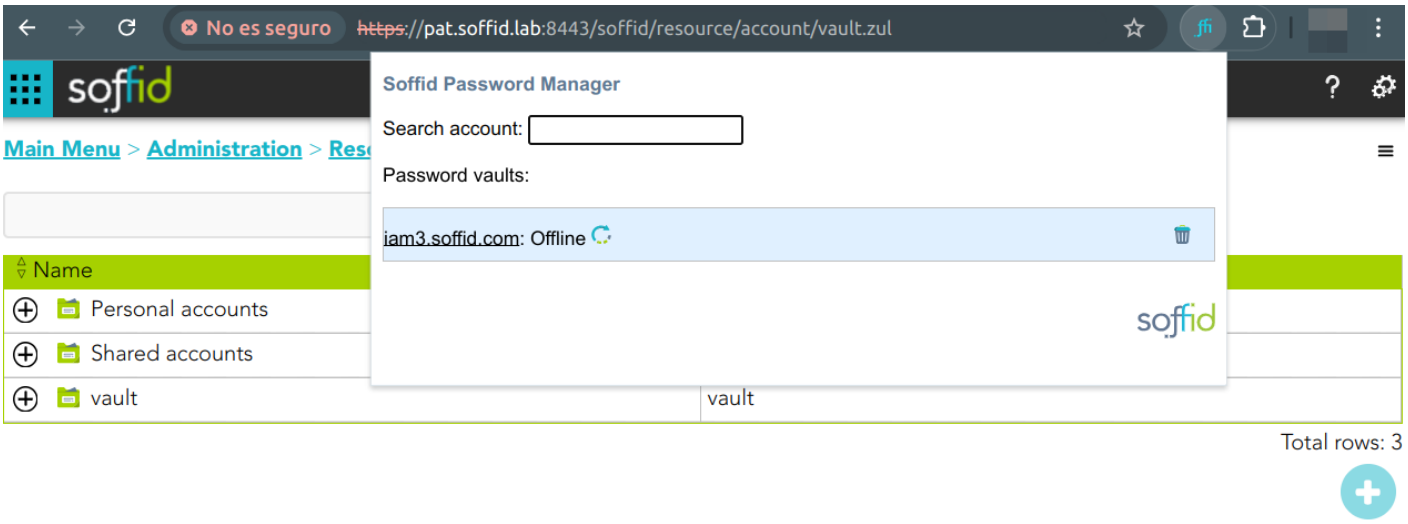
3. Finally, you could start to use the **Password Manager** by looking for this icon in your navigation bar:



4. If you click the Password Manager icon, a new pop-up will be displayed indicating if the Password Vault is Online or Offline



If your Password Vault is Offline, you could delete it from the Password Manager.



How to use Password Manager?

Actions

Add vault to Password Manager

The first thing you have to do is to Add the vault to the Password Manager

> Visit the How to Configure the Password Manager page for more information.

Once you have added the vault to the Password Manager, this is ready to use.

The Soffid icon can be displayed in two ways

1.- There are no accounts to connect to the application

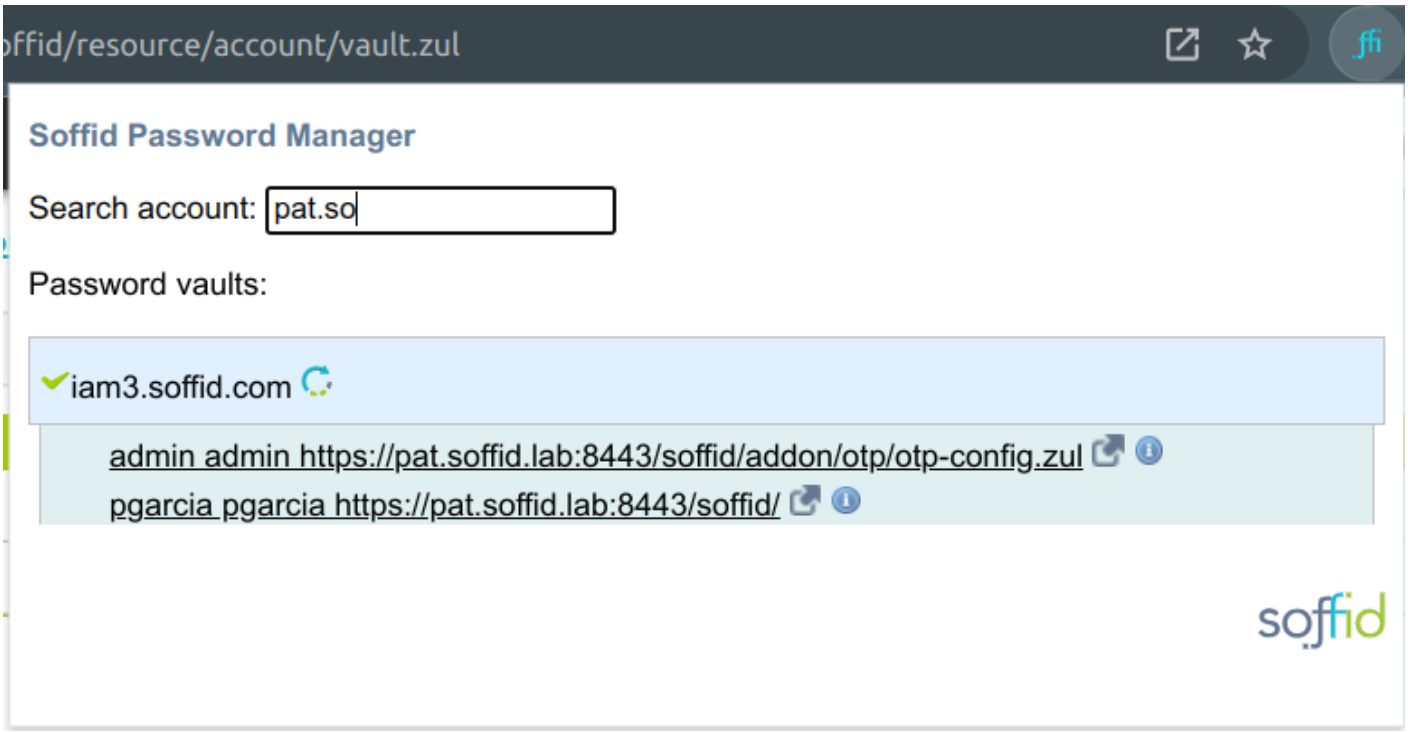


2.- There are accounts to connect to the application



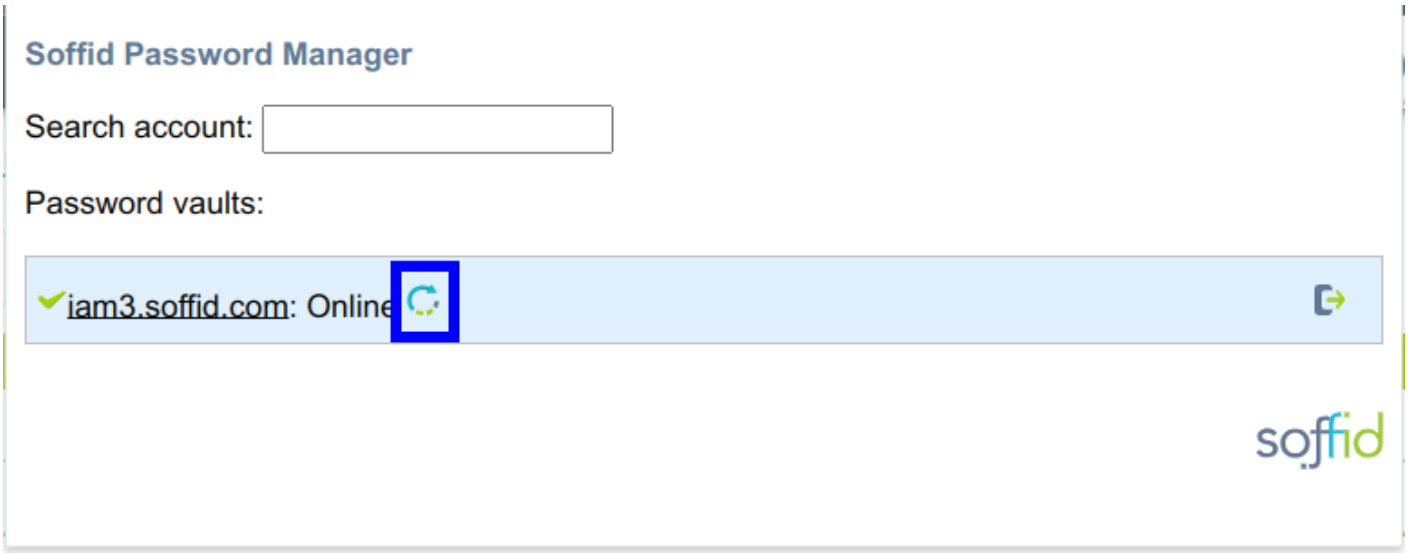
Search an account

You can search for an account by typing in the Search Account field. As you type, all the accounts you have stored in your password vault that meet the search criteria are displayed.



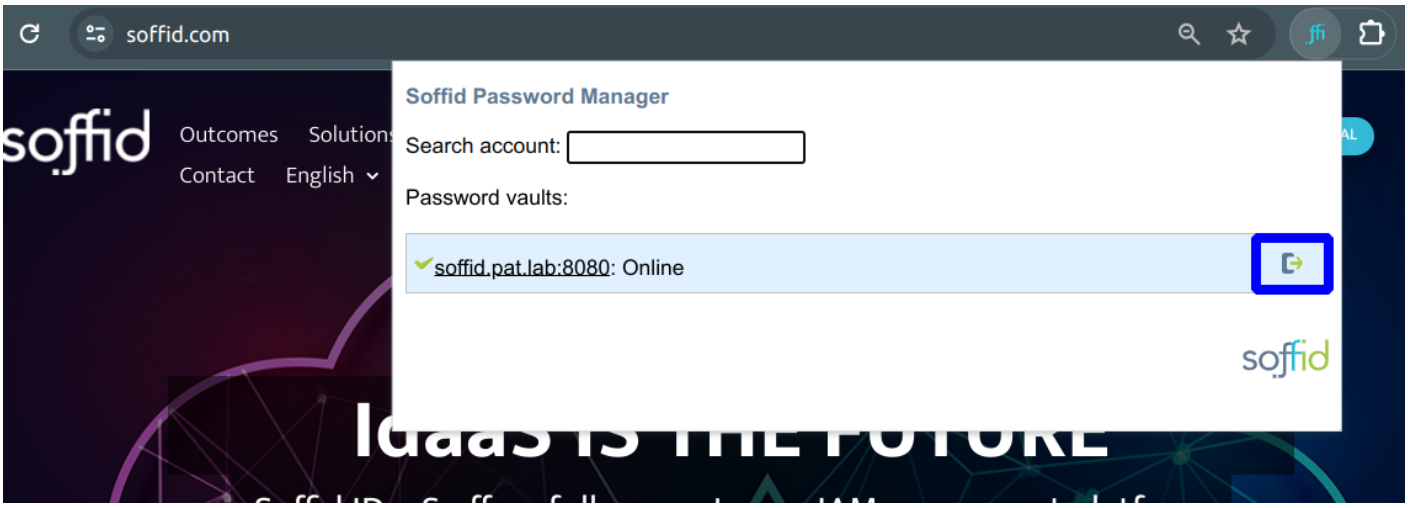
Refresh

To refresh the connection of the Password Manager.

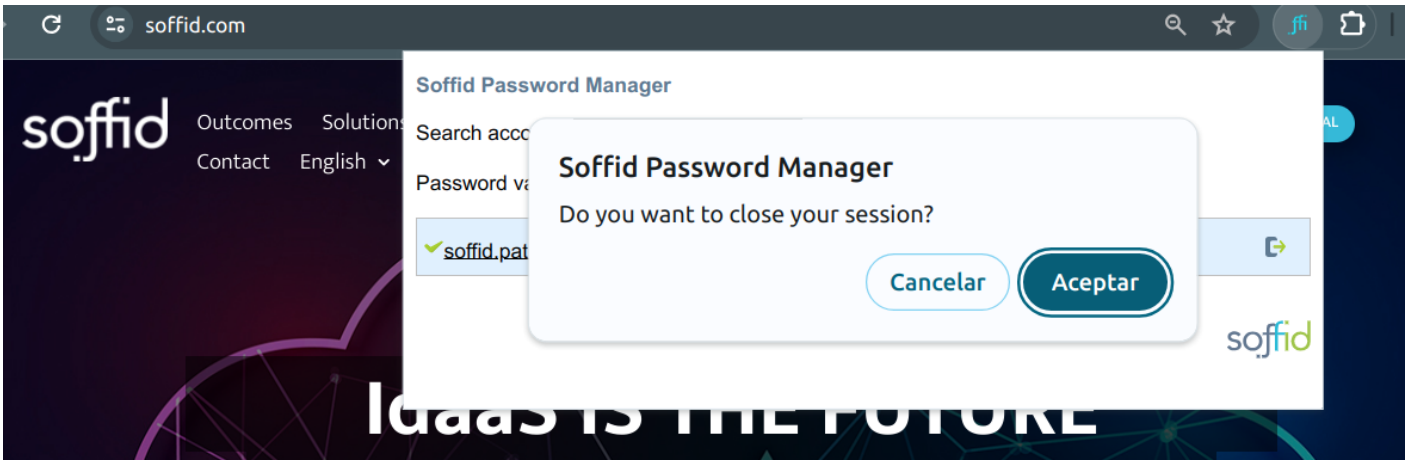


Close session

To close your Password Manager session, you will need to click the exit button.

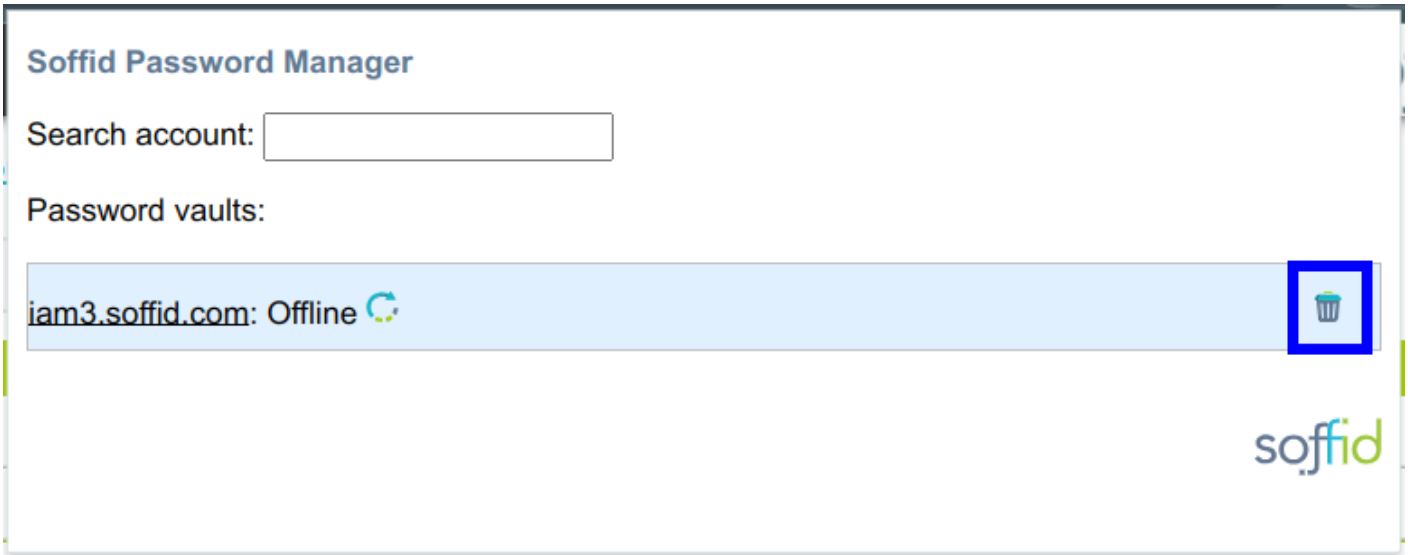


Then Soffid will ask you to confirm.



Remove vault

Once you have closed your sessión, this will be offline and you can remove your vault from the Password Manager. You will only need to click the trash icon.



Save a new account

To save a new account, you need to type the user and the password, and then click the Store button.



Update an account

To update an account, you need to update the user or the password, and then click the Update button.



Log in to an application

First of all, you need to type the URL into the browser. Then when the login page is displayed, you have to click into the User field, and the Password Manager will display a list of accounts to connect to this place, if any.

You can choose an account from the displayed list to log in to an application. These accounts have been previously saved in the password vault.



Display the Soffid Password Manager window

User field

To display all the available accounts for a specific URL, you need to browse the URL and then click on the user field icon. Then the Soffid Password Manager will display a window with the available accounts.



Password field

To display the Soffid Password Manager window to generate a new password, you need to click on the Password field icon, then the Soffid Password Manager window will be displayed and you can generate new passwords. You can type your password or generate a new one. Also, you can choose the complexity.



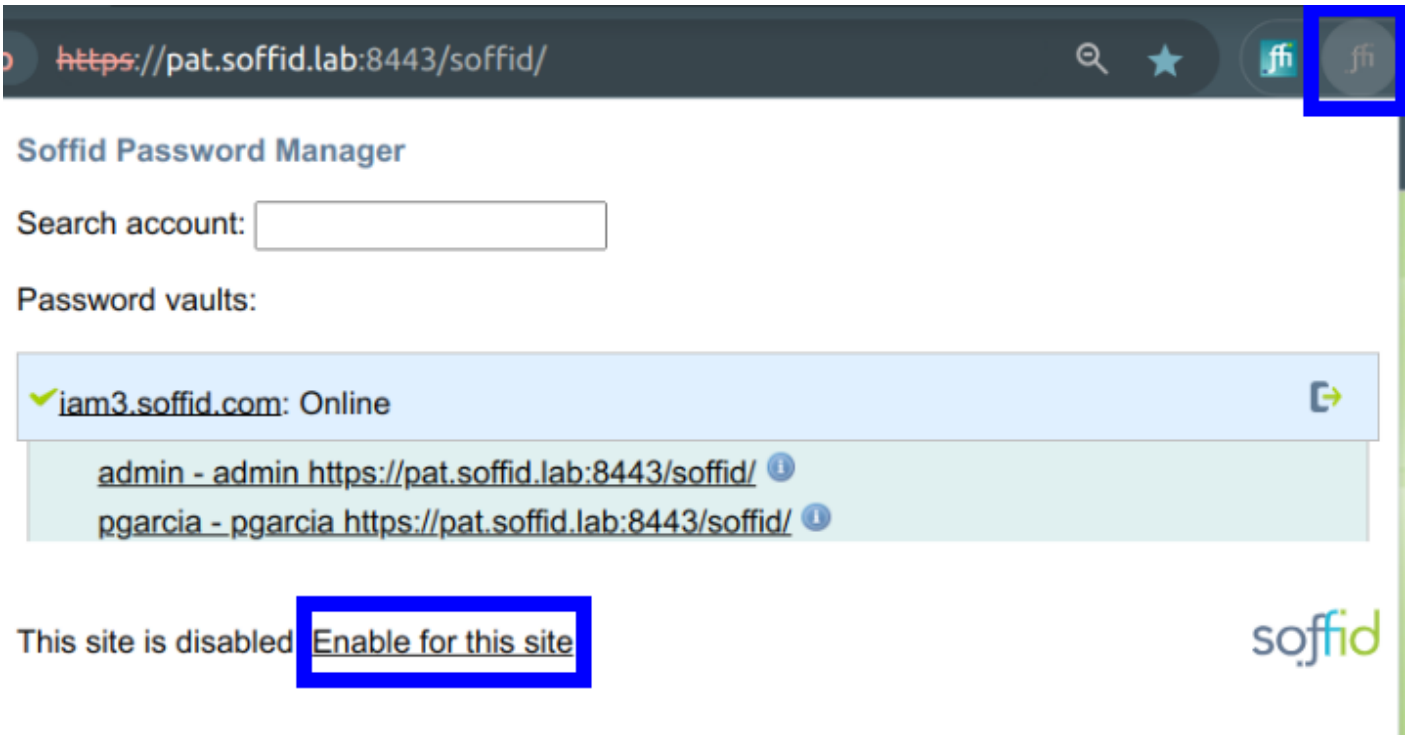
Never propose credential for this site

To avoid the Password Manager displays the propose credentials window.



Enable Password Manager for this site

To enable Password Manager to display the prompt window to propose credentials.


https://pat.soffid.lab:8443/soffid/
Soffid Password Manager
Search account:
Password vaults:
iam3.soffid.com: Online
admin - admin https://pat.soffid.lab:8443/soffid/
pgarcia - pgarcia https://pat.soffid.lab:8443/soffid/
This site is disabled
Enable for this site
soffid