AM

Access Management & SSO

- Create identities (manually, CSV file, or authoritative source)
- Add applications
- Create MFA policies
- Create adaptive authentication rules

Create identities (manually, CSV file, or authoritative source)

Description

You need to register the identities to manage and protect them. This wizard allows you to choose the easiest way to do it.

Step-by-step

1. First, you must select one option to register the identities. Soffid allows you three options.

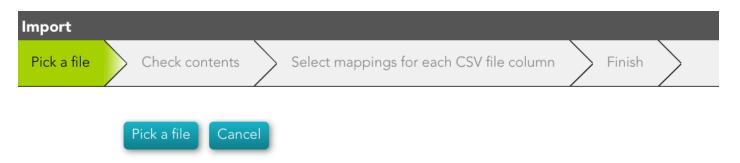
Load identities

You need to register the identities to manage and protect. Here you have some ways to do it:

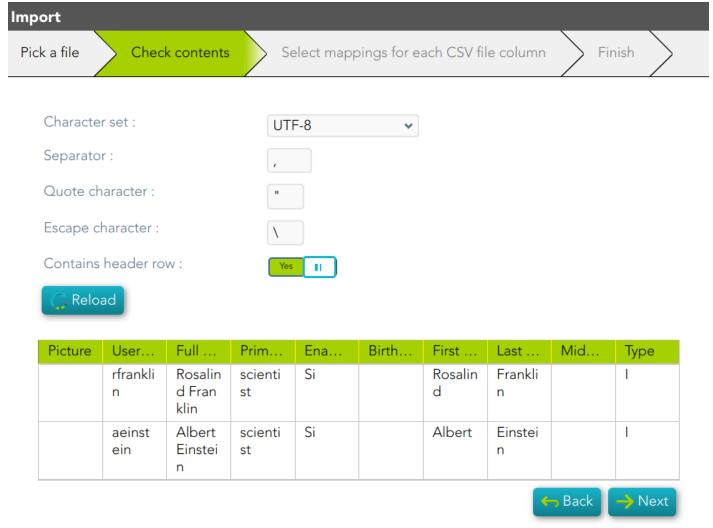
- O Load from a CSV file
- O Configure an authoritative data source to always have up-to-date information
- Register them manually



- 2. You must follow the steps, depending on the selected option:
- **2.1.** Load from a CSV file: this option allows you to load identities from a CSV file.
- **2.1.1.** First of all, you need to pick up the CSV file.

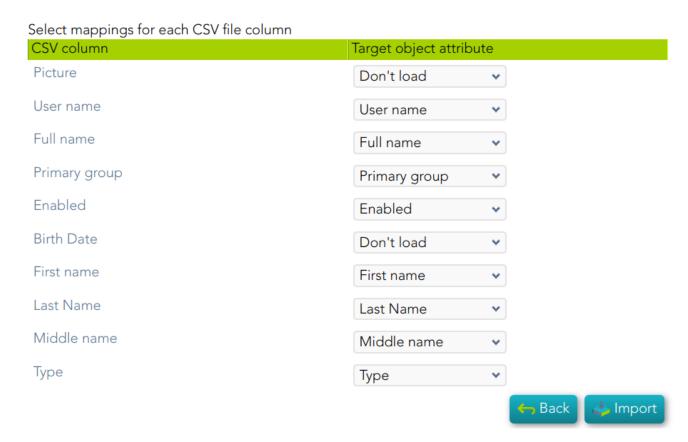


2.1.2. Second, Soffid will display the file data to check contents

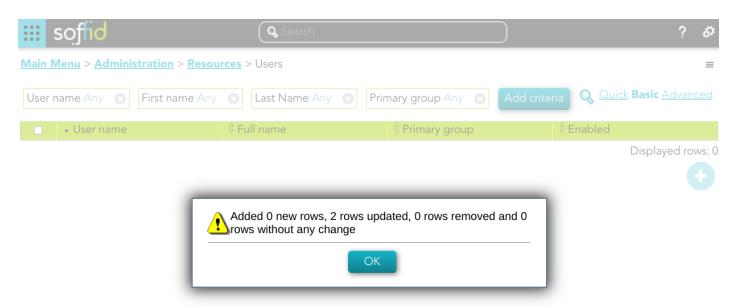


2.1.3. Then you must select the proper mapping for each CSV file column. And finally, click the Import Button and Soffid will add the identities to the platform.





2.1.4. Soffid will display the result of the process.



2.2. Configure an authoritative data source to always have up-to-date information: this option allows you to configure an Active Directory agent, or a Relational database agent to load the identities.

Once the process will finish, you could check the new agent on the agent's page Main Menu > Administration > Configuration > Integration engine > Agents

For more information about the agents, you can visit the Agents page.

Load identities

Please, select a the type of data source to fetch identities from

- Active Directory
- O Relational database (SQL)



2.2.1. Active Directory

- To configure the AD connection you must fill in the required fields and click the Next button.
- Then Soffid will run the Authoritative load and the Reconcile process
- Finally, you could check the result on the Scheduled tasks page.

Load users information



Load users permissic

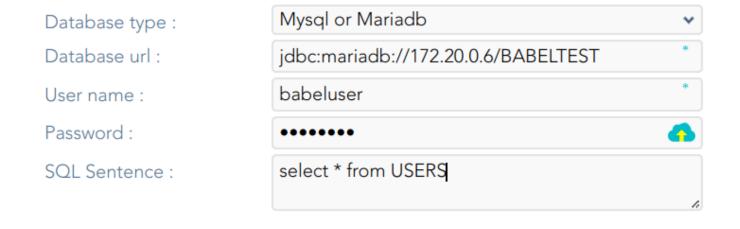
2.2.2. Relational database (SQL)

Configure connection

Configure SQL connection

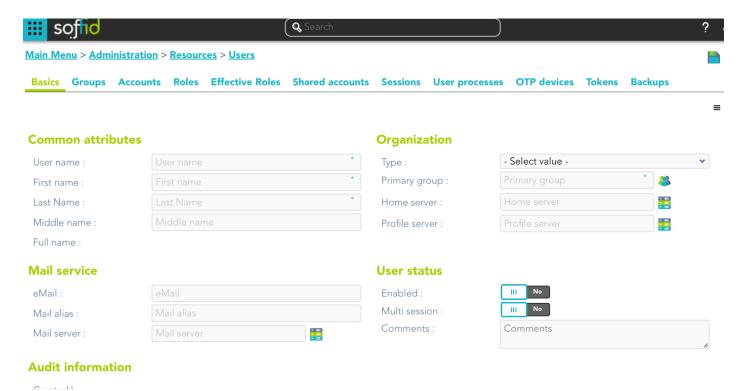
Load users information

Load users pern





2.3. Register them manually: this option browses to the **User page** to register the identities manually



Add applications

Description

This wizard allows you to add a new Service Provider, that is, to configure an application that relies on an Identity Provider (IdP) to authenticate users and provide access to its services.

To be able to add new applications (SP), you must install the Federation Addon.

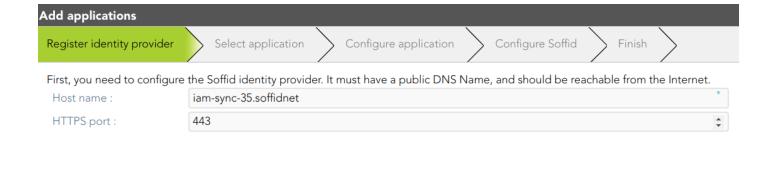
Step-by-step

1. If you have not previously installed the Federation Addon, the first time you select the *Add* application option, Soffid will require to **install the Federation Addon**.



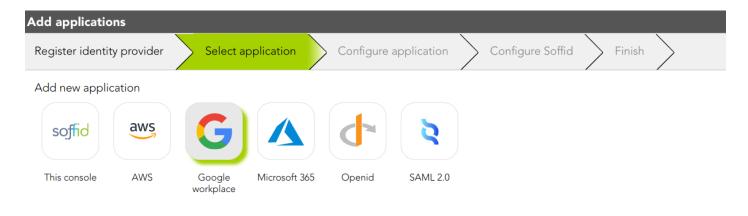
When you click the OK button, Soffid will browse to the Soffid Download Area where you can find the Federation Addon. To install Federation Addon you can follow the steps How to install Federation in Soffid?

2. Once you select the *Add application* option, Soffid will display the wizard to register the Identity Provider, if it does not exist previously.





3. You must select the application you want to add.





- **3.1.** Soffid app:
- **3.1.1.** The Finish step will be displayed.



The application wizard has finished. Click Finish to review its settings.



3.1.1. If you click the Finish button, Soffid will display the Service Provider page.



3.2. AWS app:

3.2.1 Soffid will download the proper certificate.



3.2.2 Once, you download the certificate, Soffid will display the Configure application step. You must follow the indicated steps at this point and click the Next button.



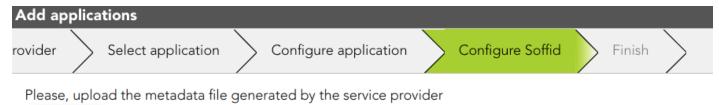
Please, follow the next steps:

- 1: Save the certificate that is being dowloaded from Soffid wizard
- 2: Enter int to your AWS IAM platform
- 3: Enable IAM Identity center, if it is not enabled yet
- 4: Click on Choose your identity source
- 5: Click on Change identity source and select External identity provider
- 6: Enter the following IdP sign-in URL: https://gbr.idp.demo.soffid.net:443/profile/SAML2/Redirect/SSO
- 7: Enter the following IdP issuer URL: http://idp.demo.soffid.net/gbr
- 8: Click on the **Choose file** button to upload the **IdP certificate**, and upload the certificate previously loaded from Soffid wizard
- 9: Click on **Download metadata file** button in the Service provider metadata box, save it for the next step 10: Click on the **Next** button, in the right bottom corner of the AWS page.
- 11: Type in ACCEPT and click on Change identity source
- 12: Optionally, click on the button to **Enable** Automatic provisioning

When finished, click on the Next button below and upload the metadata file you have just downloaded.



3.2.2 Then, you must upload the metadata of your service provider and click the Finish button.



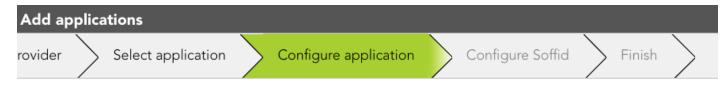
Pick a file



- **3.3.** Google workplace app:
- **3.3.1** Soffid will download the proper certificate.



3.3.2 Once, you download the certificate, Soffid will display the Configure application step. You must follow the indicated steps at this point, fill in the Domain, and click the Next button.



Please, follow the next steps:

- 1: Save the certificate that is being dowloaded from Soffid wizard
- 2: Enter int to your <u>Google apps administration console</u>
- 3: Enable Third party SSO Profile, if it is not enabled yet
- 4: Enter the following IdP sign-in URL: https://gbr.idp.demo.soffid.net:443/profile/SAML2/Redirect/SSO
- 5: Enter the following IdP logout URL: https://gbr.idp.demo.soffid.net:443/logout.jsp 📄
- 6: Click on the IdP certificate button, and upload the certificate previously loaded from Soffid wizard
- 7: Check the domain specific issuer entity box
- 8: Enter the following URL to change passwords:

https://gbr.idp.demo.soffid.net:443/protected/passwordChange

9: Click on the Save changes button, in the right bottom corner of the Google page.

When finished, click on the Next button below

Domain : Enter your Google-apps domain name *

← Undo → Next

3.3.3 Then, you must click the Finish button.

Add applications rovider Select application Configure application Finish

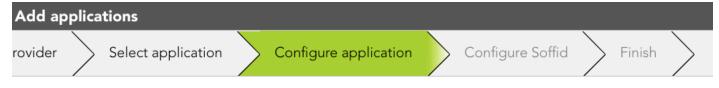
The application wizard has finished. Click Finish to review its settings.



3.3.4 Finally, Soffid will browse to the Service Provider page where you can finish the Service provider configuration.



- **3.4.** Microsoft 365 app:
- **3.4.1.** When you select this option, Soffid will display the Configure application step. You must follow the indicated steps at this point, and click the Next button.



Please, follow the next steps:



When finished, click on the Next button below and upload the metadata file you have just downloaded.



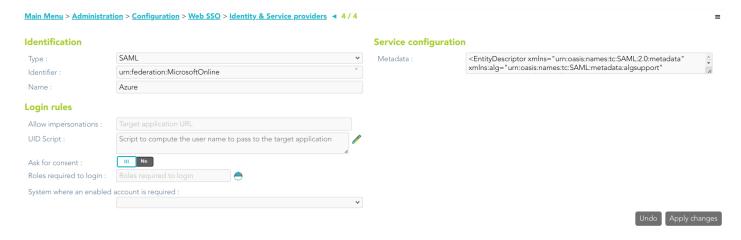
3.4.2 Then, you must click the Finish button.

Add applications rovider Select application Configure application Finish

The application wizard has finished. Click Finish to review its settings.

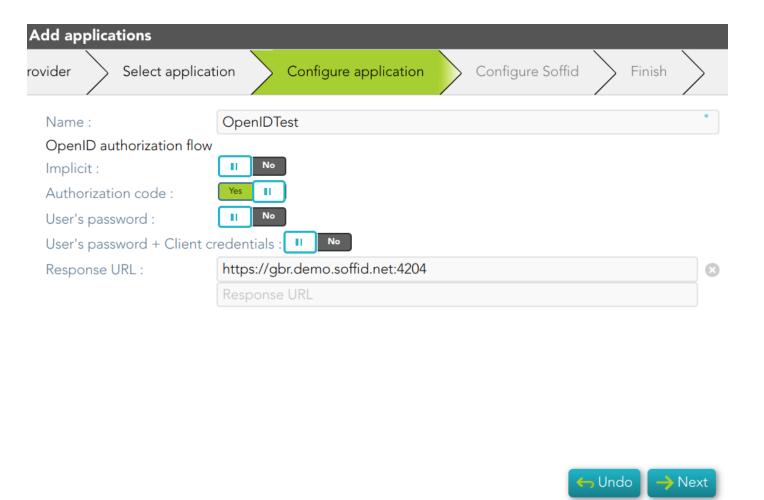


3.4.3 Finally, Soffid will browse to the Service Provider page where you can finish the Service provider configuration.

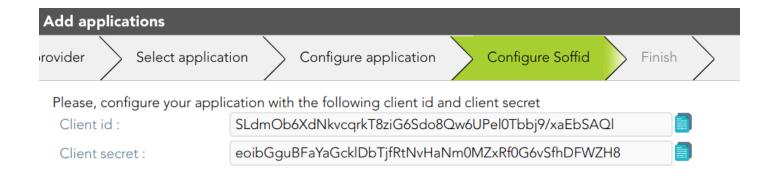


3.5. OpenID app:

3.5.1. When you select this option, Soffid will display the Configure application step. You must configure your Service Provider, and click the Next button.



3.5.2. Then Soffid will return you the Client id and Client secret





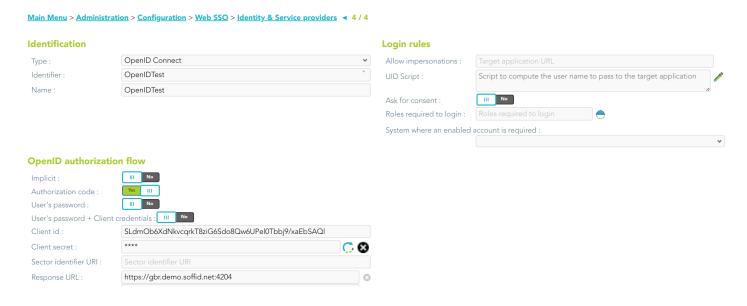
3.5.3 Then, you must click the Finish button.

Add applications rovider Select application Configure application Finish

The application wizard has finished. Click Finish to review its settings.

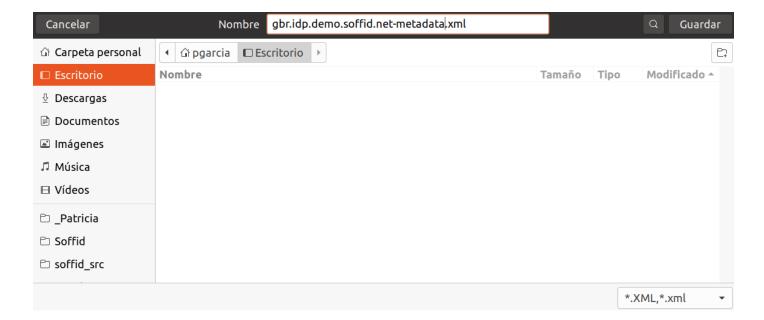


3.5.4 Finally, Soffid will browse to the Service Provider page where you can finish the Service provider configuration.

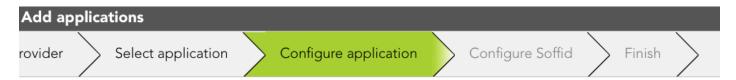


3.6. SAML 2.0 app:

3.6.1 Soffid will download the metadata XML file.



3.5.2 Once, you download the metadata file, Soffid will display the steps to follow.



Please, save the metadata file that is being downloaded from Soffid wizard and upload it to your SAML application.

Alternatively, tell your SAML application to download it from https://gbr.idp.demo.soffid.net:443/SAML/metadata.xml

Next, download you application metadata from your application configuration web page.

When finished, click on the Next button below and upload the metadata file you have just downloaded.



3.5.3 Then, you have to upload the metadata file generated by the Service Provider

Add applications rovider Select application Configure application Finish

Please, upload the metadata file generated by the service provider

Pick a file



Create MFA policies

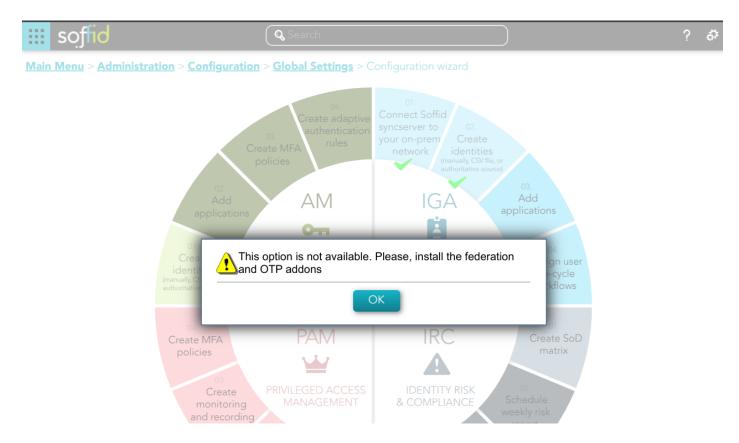
Description

This wizard will help you to configure multi-factor authentication in order to expand security. This process requires users to provide two or more forms of identification before being granted access to a system or application.

For more information, you can visit the Two-factor authentication (2FA) book.

Step-by-step

1. If you have not previously installed the Federation Addon, the first time you select the *Create MFA policies* option, Soffid will require to **install the Federation and the OTP Addons**.



2. Frist, you must select the authentication factor to use



Select the strong authentication factor type to use

- O Email
- O SMS
- O Time-based HMAC OTP
- O Event-based HMAC OTP
- O Security PIN
- Certificate
- O FIDO Token



3. Second, you must select the delivery method to use. If you select the second option, you have to select the users to whom the instructions will be sent.

Enable multi-factor authentication Select OTP type Delivery method Activation Finish

Select the desired method to provision the strong authentication factor.

- O Send instructions by email to everyone
- O Send instructions by email to some selected users
- O Do not send it yet

Email message :

Dear \${fullName},

Please, follow this <u>link</u> to register your authentication email address. It will be used by Soffid to verify your identity.

Sincerely yours, Gabriel Buades



4. Next, you must select which users will have the second authentication factor activated.



Select which users will be required to use its second authentication factor

- Everyone
- Only users that have completed the enrollment process.
- O No one yet



5. Finally, the changes will be applied and the process will be finished.

Enable multi-factor authentication Select OTP type Delivery method Activation Finish

Applying changes



Create adaptive authentication rules

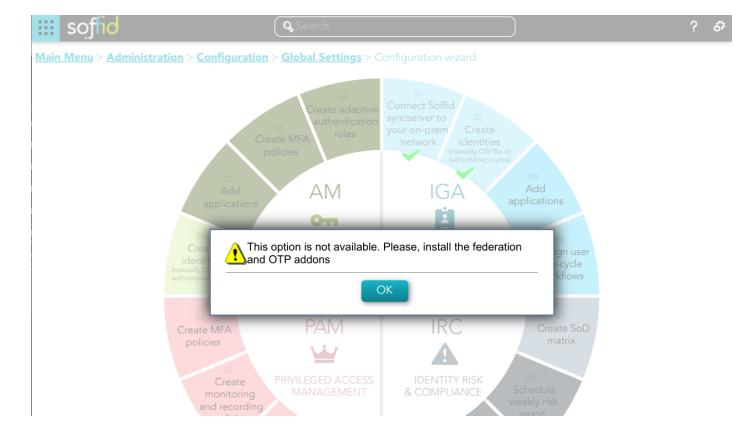
Description

Adaptive authentication rules are a set of security policies and mechanisms that adjust authentication requirements. These rules determine the strength of authentication required for each user, based on factors such as their location, device, past login behavior, and other risk indicators.

For more information, you can visit the Condition for Adaptive authentication page.

Step-by-step

1. If you have not previously installed the Federation Addon, the first time you select the *Create MFA policies* option, Soffid will require to **install the Federation and the OTP Addons**.



2. You must select the Create adaptive authentication rules and then click the Ok button.



3. Then, Soffid will browse to the Adaptive authentication window, where you could configure it

Adaptive authentication

